Prince George County, Virginia

Manager III, Social Services Case Management - Foster Care/Adoption

SALARY	Depends on Qualifications	**LOCATION**	County of Prince George, VA
JOB TYPE	Full-Time	**JOB NUMBER**	MIIISSCM092026
DEPARTMENT	Social Services	**OPENING DATE**	09/16/2026
CLOSING DATE	Continuous		

Essential Functions/Typical Tasks

Prince George County is seeking qualified candidates for the position of Manager III, Social Services Case Management. The position will be assigned to the Foster Care Team with the responsibility of the case management of foster care, adoption and prevention, assessing client needs, counseling and assisting clients; determining available programs and services; preparing and maintaining files and records and preparing reports. This position is also responsible for the recruitment, training and approval/reapproval of local resource homes (foster homes).

Prince George County offers an attractive benefits package and manageable caseloads in Foster Care, Adoption and Prevention. Manageable caseloads allow for greater flexibility with schedules, increased engagement with families and better work-life balance. Joining an experienced service team fosters an opportunity to achieve positive outcomes and shared goals with families. The agency strongly believes in prevention, safety and keeping families intact whenever possible. After hours on-call is reasonable and manageable, averaging one week every six to eight weeks.

Qualification Requirements

Provide case management to a combined caseload of foster care, adoption, prevention and resource homes; make referrals and coordinate services with community partners; Complete face to face interviews to assess progress in services; make announced and unannounced home visits; conduct Child Protective Services family assessment of child abuse and neglect complaints, interview children and adults;assess safety and implement safety plans; work closely with biological, foster and adoptive families; supervise visits between foster child(ren) and biological/kinship families; transport foster child(ren) and/or parents for visitation, court, medical, psychological appointments; provide emergency intervention, as needed. Thorough knowledge of social, economic and health problems; thorough knowledge of social institutions and the methods of the helping process; thorough knowledge of foster care, adoption and resource home policies and procedures; thorough knowledge of intervention and treatment techniques; general knowledge of individual and group behavior; ability to identify social problems and needs to assess the ability of individuals and families to utilize services in problem-solving; some knowledge of safety measures for protection of self in hostile situations; ability to plan and organize work and to understand and interpret laws, policies and regulations; ability to communicate and establish effective working relationships with clients, associates, other professional and technical staff, social agencies and the general public; ability to prepare reports and maintain records. Provide rotating coverage for child welfare on-

call by being available after hours by phone or responding in person as needed according to state law and local policy and procedures.

Special Requirements

Graduation from an accredited college or university with major course work in social work, human services, or related filed and considerable local social services agency experience.

Additional Information

Possession of all requirements for position as specified by the Virginia Department of Social Services. Work may be required at times, outside of normal business hours to accommodate the needs of the client.

To apply online visit the website at www.princegeorgecountyva.gov. To be considered for this position, applicants must submit a County application. Applications should be submitted online. For additional information, please call (804) 722-8669. EOE.

Employer
Prince George County, Virginia

Address
Prince George County
6602 Courts Drive
Prince George, Virginia, 23875

Phone
804.722.8669

Website
http://www.princegeorgecountyva.gov/

Manager III, Social Services Case Management - Foster Care/Adoption Supplemental Questionnaire

*QUESTION 1

Indicate the following mandatory VDSS Classes you have completed in Virginia. (Check all that apply)

- ◯ CWS 3000.1W Foster Care New Worker Training
- ◯ CWS 3010W Adoption New Worker Training
- ◯ CWS 3015W Adoption Assistance Training
- ◯ CWS 3100W Resource Family New Worker Training
- ◯ CWS 1061W Family Centered Assessment
- ◯ CWS 1071W Family Centered Case Planning
- ◯ CWS 4020 Engaging Families and Building Trust-Based Relationships
- ◯ CWS 5307W Assessing Safety, Risk and Protective Capacity
- ◯ None of the above

*QUESTION 2

Do you have direct casework experience in the Interstate Compact Placement of Children (ICPC)?

- ◯ Yes
- ◯ No

*QUESTION 3

How many years of experience do you have as a case worker in a Local Department of Social Services in Virginia as a Family Services Specialist?

- ◯ No Experience
- ◯ 1 to 2 years
- ◯ 3 to 4 years
- ◯ 5 to 6 years
- ◯ more than 6 years

*QUESTION 4

What other Social Service program areas do you have experience and training in?

- ◯ Child Protective Services Investigations/Family Assessments
- ◯ In-Home/Prevention
- ◯ Coordinator of Children's Services Act
- ◯ Adult Services/Adult Protective Services
- ◯ Benefits Programs

*QUESTION 5

Please select the amount of experience and proficiency you possess in OASIS

- ◯ I have never used OASIS
- ◯ I am proficient in using OASIS in Foster Care
- ◯ I am proficient in using OASIS in Adoption
- ◯ I am proficient in using OASIS in Resource Homes
- ◯ I am proficient in using OASIS in other service programs

* Required Question