JOB POSTING September 9, 2026

Landfill Supervisor

Greensville County is accepting applications for an opening in its Solid Waste Department. The Greensville County Landfill Supervisor Performs senior-level, skilled, and technical work supervising the operation, regulatory compliance, improvement, and expansion of the County landfill; and performs related work as required. Work is performed under the general supervision of the Director of Planning. Supervision is exercised over the Landfill Operators and Scale Operator.

The individual supervises landfill operations, operates equipment, maintains records and files and prepares reports. Supervises the dumping of solid waste; and enforces local, state safety and waste materials standards at the landfill.

Education: Graduation from high school or GED and a minimum of five (5) years of progressively responsible experience in active landfill operations, including at least two years of supervisory or lead experience. Direct experience participating in the planning, permitting, construction, or operational implementation of at least one landfill expansion or new cell development project is required.

Special Requirements/Licenses or Certifications: Possession of an appropriate driver's license valid in the Commonwealth of Virginia. Possession of Class II Landfill Operator license. Must be at least 21 years of age.

PLEASE SUBMIT COUNTY APPLICATION, COVER LETTER AND RESUME TO: Dr. Terry Wood, HR Director, Greensville County, 1781 Greensville County Circle, Emporia, Virginia 23847 or by email to careers@greensvillecountyva.gov. If **ALL** requested documentation is not submitted, applicants will not be considered for the position. The County application can be found here http://www.greensvillecountyva.gov/documents/Job_Application.doc

Grade 17 – Normal Hiring Salary Range: Commensurate with Experience

Closing Date: Wednesday, September 23, 2026

GREENSVILLE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER AND HIRES ONLY U.S. CITIZENS AND LAWFULLY ADMITTED ALIENS. GREENSVILLE COUNTY IS A DRUG-FREE WORKPLACE.

PLEASE SEE FULL JOB DESCRIPTION BELOW

Job Title: **Landfill Supervisor**
Department: **Solid Waste**
Pay Grade: **17**

JOB SUMMARY

Performs senior-level, skilled, and technical work supervising the operation, regulatory compliance, improvement, and expansion of the County landfill; and performs related work as required. Work is performed under the general supervision of the Director of Planning. Supervision is exercised over the Landfill Operators and Scale Operator.

ESSENTIAL JOB FUNCTIONS

- Supervises landfill operations; operates equipment; maintains records and files; and prepares reports;
- Supervises the dumping of solid waste; and enforces local, state safety, and waste material standards at the landfill;
- Ensures landfill complies with applicable laws, rules, and regulations;
- Implements policy changes;
- Opens and closes landfill; and directs users to proper disposal areas;
- Plans and supervises landfill improvements, expansion projects, new cell development, and related construction activities;
- Coordinates with engineers, consultants, contractors, and regulatory agencies to ensure landfill expansion and development are completed in accordance with approved permits, plans, specifications, schedules, and applicable requirements;
- Coordinates with County administration, the Virginia Department of Environmental Quality (DEQ), professional engineers, and consultants in preparing notices of intent, local certifications, permit or permit-modification applications, solid waste plan consistency documentation, and information supporting the need for additional capacity, projected waste volumes, service area, disposal limits, traffic routes, and infrastructure;
- Maintains expansion schedules and tracks DEQ reviews, information requests, public-notice and hearing requirements, permit conditions, contracts, budgets, approvals, and required submittals; ensures construction and operation proceed only under applicable DEQ approvals and that waste is not accepted in a new cell before DEQ issues the required Certificate to Operate;
- Coordinates implementation and documentation of the professional-engineer-directed construction quality assurance program for applicable foundations, soil and synthetic liners, leachate collection systems, gas-management components, and final-cover systems; maintains related inspection, testing, certification, and recordkeeping documentation;
- Coordinates expansion-related revisions to groundwater and landfill-gas monitoring systems, leachate management, stormwater and erosion controls, operating plans, and closure and post-closure plans, as applicable;
- Assists County administration, Finance, and professional consultants with updated capacity projections, capital budgets, closure and post-closure cost estimates, and financial-assurance requirements associated with landfill expansion;
- Services and maintains related equipment;
- Monitors the handling of tires, rock and rubble, wood products, and recyclables.
- Maintains records and prepares reports on landfill activities daily;

- Maintains record of continuing education hours on employees to ensure Department of Environmental Quality (DEQ) requirements are met;
- Acts as Safety Compliance Officer over landfill staff and is responsible for implementing federal, state, and local safety standards applicable to the operation of the landfill;
- Enforces safety procedures and practices including holding monthly meetings;
- Performs other related duties as assigned.
- Thorough knowledge of the site operations manual and DEQ Regulations.

QUALIFICATIONS

Education and Experience:
Graduation from high school or GED and a minimum of five (5) years of progressively responsible experience in active landfill operations, including at least two years of supervisory or lead experience. Direct experience participating in the planning, permitting, construction, or operational implementation of at least one landfill expansion or new cell development project is required.

Special Requirements/ Licenses or Certifications:
Possession of an appropriate driver's license valid in the Commonwealth of Virginia. Possession of Class II Landfill Operator license. Must be at least 21 years of age.

Knowledge, Skills and Abilities:
- Thorough knowledge of the methods and equipment related to landfill operations.
- Thorough knowledge of the hazards and safety precautions related to the landfill work.
- Thorough knowledge of the laws and regulations governing landfill operations.
- Thorough knowledge of the landfills SWPP Permit and VPDES Permit,
- Thorough knowledge of landfill expansion, new cell development, construction sequencing, permitting, and implementation of approved landfill plans.
- Ability to coordinate landfill expansion and capital projects with engineers, consultants, contractors, and regulatory agencies.
- Ability to plan and supervise the work of subordinates.
- Ability to establish and maintain effective working relationships with associates and the general public.
- Ability to maintain records and prepare related reports.
- Ability to setup accounts, waste material designations, origins, and generate reports using the Waste Works Program.

DEMANDS

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to ten (10) pounds of force constantly to move objects. Work requires climbing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, grasping, and repetitive motions. Vocal communication is required for expressing or exchanging ideas by means of the spoken word; and conveying detailed or important instructions to others accurately, loudly, or quickly. Hearing is required to perceive information at normal spoken word levels. Visual acuity is required for depth perception; color perception; peripheral vision; visual inspection involving small defects and/or small parts; operation of machines; operation of motor vehicles or equipment; determining the accuracy and thoroughness of work; and observing general surroundings and activities.

WORK ENVIRONMENT

The worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, and atmospheric conditions.

POSITION CLASSIFICATION

Exempt

Greensville County has the right to revise this job description at any time. This job description is not an employment agreement or contract. The County has the exclusive right to alter this job description at any time without notice. The job description defines the duties and responsibilities of the position. It is not intended to describe all of the essential job functions for a given position.

Greensville County is an equal opportunity employer and does not discriminate because of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, sexual orientation, gender identity, military status, or disability in places of public accommodation, including educational institutions and in real estate transactions.