Prince George County, Virginia

Victim/Witness Program Advocate

SALARY	$42,897.00 - $66,490.00 Annually	**LOCATION**	County of Prince George, VA
JOB TYPE	Full-Time	**JOB NUMBER**	VWPA082026
DEPARTMENT	Victim Witness	**OPENING DATE**	08/06/2026
CLOSING DATE	Continuous		

Essential Functions/Typical Tasks

The Prince George Victim/Witness Program is currently accepting applications for the position of Program Advocate. This position will be responsible for performing work to provide direct services and assistance to victims and witnesses of crimes and maintaining records and files.

For a complete job description, click here (Download PDF reader).

Qualification Requirements

Working knowledge of the criminal justice system; of crisis intervention and counseling techniques. Ability to deal with highly emotional or stressful situations; to assess the victim's or witness' immediate needs and ensure receipt of needed services through direct services or making appropriate referrals; to interact with a variety of people from different cultures and backgrounds and of varying ages; to communicate effectively orally and in writing; to operate a personal computer and related software and other standard office equipment; to develop and maintain effective working relationships with internal and external customers.

Special Requirements

High school diploma required, completion of college level courses in social sciences, criminal justice, or related fields; college degree preferred. Some courtroom experience and/or victim advocacy experience is preferred. Strong customer service skills required. Must possess a valid Virginia Driver's License and have an acceptable driving record

Additional Information

Pre-employment drug testing and criminal background check, to include fingerprinting, required.

To apply online visit our website at www.princegeorgecountyva.gov. To be considered for this position, applicants must fill out a County application which can be completed online. For additional information, please call (804) 722-8669. EOE

Employer
Prince George County, Virginia

Address
Prince George County
6602 Courts Drive
Prince George, Virginia, 23875

Phone
804.722.8669

Website
http://www.princegeorgecountyva.gov/

Victim/Witness Program Advocate Supplemental Questionnaire

*QUESTION 1

Please describe your level of proficiency using Microsoft Word by selecting one of the following choices:

- ◯ Never Used
- ◯ Beginner
- ◯ Intermediate
- ◯ Advanced

*QUESTION 2

Would you be willing and able to occasionally work beyond the normal hours of 8:30 am - 5 pm?

- ◯ Yes
- ◯ No

*QUESTION 3

Do you have reliable transportation?

- ◯ Yes
- ◯ No

*QUESTION 4

Do you have prior experience working in a Victim/Witness program?

- ◯ Yes
- ◯ No

*QUESTION 5

How many years of customer service experience do you currently possess?

- ◯ None
- ◯ 1-3 years
- ◯ 4-6 years

- ◯ More than 6 years

* Required Question