Prince George County, Virginia

Manager III, Social Services Case Management

SALARY	$59,046.00 - $94,474.00 Annually	**LOCATION**	County of Prince George, VA
JOB TYPE	Full-Time	**JOB NUMBER**	MIIISSCM082026
DEPARTMENT	Social Services	**OPENING DATE**	08/07/2026
CLOSING DATE	Continuous		

Essential Functions/Typical Tasks

Prince George County offers an attractive benefits package and manageable caseloads in Child Protective Services (CPS) Investigations/Family Assessments and CPS In-Home/Prevention. Manageable caseloads allow for greater flexibility with schedules, increased engagement with families and better work-life balance. Joining an experienced service team fosters an opportunity to achieve positive outcomes and shared goals with families. The agency strongly believes in prevention, safety and keeping families intact whenever possible. After hours on-call is reasonable and manageable, averaging one week every six to eight weeks.

Prince George County is seeking qualified candidates for the position of Manager III, Social Services Case Management. The position will be assigned to the CPS/Prevention Team with the responsibility of investigating child abuse and neglect, assessing client needs, counseling, and assisting clients; determining available programs and services; preparing and maintaining files and records; preparing reports.

Qualification Requirements

Depending on qualifications and assignment you will conduct CPS Investigations/Family Assessments or manage CPS In-Home/Prevention. Provide case management to a combined caseload of child protective services ongoing and foster care prevention cases (in-home services); make referrals and coordinate services with community partners; Complete face to face interviews to assess progress in services; make announced and unannounced home visits; conduct Child Protective Services family assessment of child abuse and neglect complaints, interview children and adults; assess safety and implement safety plans. Thorough knowledge of social, economic and health problems; thorough knowledge of social institutions and the methods of the helping process; thorough knowledge of child abuse, policies and procedures; thorough knowledge of intervention and treatment techniques; general knowledge of individual and group behavior; ability to identify social problems and needs to assess the ability of individuals and families to utilize services in problem-solving; some knowledge of safety measures for protection of self in hostile situations; ability to plan and organize work and to understand and interpret laws, policies and regulations; ability to communicate and establish effective working relationships with clients, associates, other professional and technical staff, social agencies and the general public; ability to prepare reports and maintain records. Provide rotating coverage for child welfare on-call by being available after hours by phone or responding in person as needed according to state law and local policy and procedures.

Special Requirements

Graduation from an accredited college or university with major course work in social work, human services, or related field and considerable local social services agency experience.

Additional Information

Possession of all requirements for position as specified by the Virginia Department of Social Services. Work may be required at times, outside of normal business hours to accommodate the needs of the client.

To apply online visit the website at www.princegeorgecountyva.gov. To be considered for this position, applicants must submit a County application. Applications should be submitted online. For additional information, please call (804) 722-8669. EOE.

Employer
Prince George County, Virginia

Address
Prince George County
6602 Courts Drive
Prince George, Virginia, 23875

Phone
804.722.8669

Website
http://www.princegeorgecountyva.gov/

Manager III, Social Services Case Management Supplemental Questionnaire

*QUESTION 1

Indicate the following mandatory VDSS CPS Classes you have completed in Virginia. (Check all that apply)

- ◯ CWS 2000/2001R CPS New Worker Training
- ◯ CWS 2011 Intake, Assessment & Investigations in CPS
- ◯ CWS 2021 Sexual Abuse
- ◯ CWS 2031 Sexual Abuse Investigations
- ◯ CWS 2141 Out of Family Investigations
- ◯ CWS 4020 Engaging Families and Building Trust-Based Relationships
- ◯ CWS 1000 Inhome Worker Guidance
- ◯ CWS 2010 Inhome Service Skills
- ◯ None of the above

*QUESTION 2

Have you completed the Motivational Interviewing Certification through VDSS?

- ◯ Yes
- ◯ No

*QUESTION 3

How many years of experience do you have as a case worker in a Local Department of Social Services in Virginia as a Family Services Specialist?

- ◯ No Experience
- ◯ 1 to 2 years
- ◯ 3 to 4 years
- ◯ 5 to 6 years
- ◯ more than 6 years

*QUESTION 4

What other Social Service program areas do you have experience and training in?

- ◯ Foster Care
- ◯ Adoption
- ◯ In-Home/Prevention
- ◯ Coordinator of Children's Services Act
- ◯ Adult Services/Adult Protective Services
- ◯ Benefits Programs

*QUESTION 5

Please select the amount of experience and proficiency you possess in OASIS

- ◯ I have never used OASIS
- ◯ I am proficient in using OASIS in Child Protective Services
- ◯ I am proficient in using OASIS in In-Home/Prevention
- ◯ I am proficient in using OASIS in Child Protective Services and In-Home/Prevention
- ◯ I am proficient in using OASIS in other service programs

* Required Question