



Prince George County, Virginia Probation Officer - Recovery Court

SALARY	\$51,062.00 - \$81,699.00 Annually	LOCATION	County of Prince George, VA
JOB TYPE	Full-Time	JOB NUMBER	PO022026
DEPARTMENT	Riverside Criminal Justice Agency	OPENING DATE	02/13/2026
CLOSING DATE	Continuous		

Essential Functions/Typical Tasks

Riverside Community Corrections is seeking qualified applicants for a grant-funded Probation Officer to be utilized for the Hopewell, Prince George and Surry Recovery Court.

The sworn officer of the court primarily performs professional work as a member of the multi-disciplinary Recovery Court team; evaluates potential Recovery Court participants as referred by the courts and provides supervision of Recovery Court participants; coordinates treatment and community service referrals and makes collateral contacts as necessary; verifies residence and employment and conducts field visits as needed; performs drug and alcohol tests; monitors payment compliance with court-ordered financial obligations including program fees and court costs/fines; participates in weekly team staffing meetings and testifies in court as required; documents case file activities and maintains Recovery Court database; follows up on pending court cases/dispositions of charges via VCIN and Supreme Court database; performs other duties as required or directed.

Qualification Requirements

Successful candidate must have general knowledge of community resources; general knowledge of the Department of Criminal Justice Services, Code of Virginia Laws and Ordinances, District and Circuit Courts, and County policies and procedures; general knowledge of factors related to crime and delinquency, and substance use disorder; ability to communicate ideas effectively both orally and in writing; ability to make decisions and interpretations in accordance with established rules, policies, and procedures; ability to establish and maintain effective working relationships with Recovery Court participants, stakeholders, and the general public; ability to work some non-standard hours including evenings and weekends and be on-call as needed.

Candidate must have a bachelor's degree in criminal justice, sociology, psychology or related field. Previous criminal justice experience and experience testifying in court strongly preferred.

Special Requirements

Possession of a valid Virginia Driver's license required. Successful candidate must complete DCJS CORE Training within one year of date of hire and must obtain VCIN certification within 6 months of date of hire. Pre-employment drug testing

and criminal background check, to include fingerprinting, required.

Additional Information

To apply online visit the website at www.princegeorgecountyva.gov. To be considered for this position, applicants must submit a County application. Applications should be submitted online. For additional information, please call [\(804\) 722-8669](tel:8047228669). EOE.

Employer

Prince George County, Virginia

Address

Prince George County
6602 Courts Drive
Prince George, Virginia, 23875

Phone

804.722.8669

Website

<http://www.princegeorgecountyva.gov/>

Probation Officer - Recovery Court Supplemental Questionnaire

***QUESTION 1**

Do you have previous experience as a Probation Officer?

- Yes
- No

***QUESTION 2**

Do you currently possess a valid VA Driver's License?

- Yes
- No

***QUESTION 3**

Do you have a Bachelor's Degree in criminal justice or a related field?

- Yes
- No

***QUESTION 4**

Do you have experience with a recovery court or specialty dockets?

- Yes
- No

* Required Question