



PLANNER I
PLANNING & GIS DEPARTMENT
Montgomery County, VA
#800220-3

Montgomery County has a full-time opening for a **Planner I** within the Planning & GIS Services Department. This position supports essential planning services for the County with a primary focus on current development and land use activities. Responsibilities include assisting with subdivision and site plan review, land use application review, and providing customer service to citizens, developers, and other stakeholders. The Planner I works both independently and collaboratively with staff, applicants, and the public to evaluate development proposals, interpret ordinances and policies, and communicate planning concepts clearly and effectively through written reports, presentations, and public engagement.

Bachelor's degree in Planning, Urban Development, Civil Engineering, or a closely related field. Two years of professional planning experience preferred; a combination of education, experience, and professional training may be considered in lieu of experience.

The ideal candidate will demonstrate: Strong written and verbal communication skills, including public speaking and presentation abilities. Ability to work effectively both independently and as part of a collaborative team environment. Excellent attention to detail and ability to manage multiple assignments with a high level of accuracy. Working knowledge of land use principles, zoning regulations, development review processes, and local government operations. Strong customer service skills and the ability to positively interact with a diverse range of stakeholders. Interest or experience in transportation planning, multimodal planning, or transportation-related development review is desirable but not required.

Typical work hours are Monday through Friday, 8:30 AM – 5:00 PM. This position requires periodic evening meeting attendance (generally two evenings per month) to support Planning Commission meetings and community outreach efforts. Starting salary \$53,638; dependent on qualifications and experience, plus excellent benefits (health, dental and vision, flex spending, life, disability, VRS retirement, 401 & 457 retirement options, onsite clinic, wellness programs, and much more). This position is open until filled, with the first review of applications beginning on **March 20, 2026**. To request an application accommodation for disabilities, contact Human Resources at 540-394-2007.

Montgomery County, VA, is committed to the principles of diversity and, in that spirit, seeks a broad spectrum of candidates, including women, minorities, persons with disabilities, and veterans. As an Equal Opportunity Employer and certified Virginia Values Veterans (V3) organization, we are dedicated to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/sexual orientation/gender/identity, national origin, disability or protected veteran status.

