



Principal Planner (CD) – Comprehensive Planning

Hiring Range: \$79,294.00 - \$95,000.00 Annually

The Hanover County Planning Department is seeking a motivated and experienced professional with a passion for community engagement to lead the County's long-range planning efforts, including any updates to the comprehensive plan. If you have a desire to shape the communities of tomorrow, we encourage you to apply!

General Description:

This is a professional mid-management position and is part of the Planning Department's Management Staff team. The Principal Planner/Project Manager, depending upon their specific role within the Planning Department will either be responsible for (1) managing department functions related to comprehensive/long-range planning or (2) managing site plan and subdivision review. A key responsibility of this position is to monitor the various processes to which the position is assigned and intervene when appropriate to resolve conflicts which could delay a project. The position may serve as a member of a management team with representatives from other departments and/or citizen groups to accomplish project objectives.

Organization

The Principal Planner - Comprehensive Planning position reports to the Deputy Director and supervises staff as assigned.

Principal Planner - Comprehensive Planning

This position will be primarily responsible for managing long-range planning efforts, including comprehensive plan amendments and updates, ordinance amendments, and the development of small area plans. They would also assist in the review of some zoning cases, including special exceptions. Due to the nature of these duties, experience in public engagement, graphic design, and/or GIS are preferred.

Essential Functions:

- Manages comprehensive/long-range planning efforts, including comprehensive plan updates, small area plans, and ordinance amendments.
- Provides technical expertise and reviews zoning applications (including Conditional Use Permits and Special Exceptions) as needed.
- Supervises staff as directed by the Deputy Director.
- Tracks and reports progress of projects.
- Acts as Liaison to other review departments, agencies and citizens wishing to know the current disposition of a project.
- With Project Managers from other departments, resolves issues that may delay processes or acts as conduit to get necessary information/interpretations from appropriate authorities.

For more information or to apply for this position, please visit our career site at www.hanovercountyjobs.com or call (804) 365-6075.