

Chesterfield County

COUNTY ADMINISTRATOR

Ad Text

The Position

The County Administrator serves as the chief executive officer for the Chesterfield County government, leading operations across more than 4,500 full and part-time employees and managing a combined \$2.4 billion operating and capital budget, including a five-year Capital Improvement Program. The Administrator advises the Board of Supervisors, recommends policies, and sets organizational priorities that support high-quality services and an exceptional quality of life for county residents. The County Administrator ensures compliance with federal, state and local laws; oversees the delivery of programs and services; and maintains open, collaborative communication with the Board of Supervisors, legislative partners, regional governments, the business community, nonprofit organizations and residents.

A critical component of the role is the close working relationship with Chesterfield County Public Schools, including shared services and joint planning. Coordination with school leadership is essential to ensuring educational excellence and long-term quality of life for the entire county. The Administrator also plays a central role in regional cooperation, working across two Planning District Commissions and participating in complex regional agreements that support transportation, utilities, public safety, economic development and environmental stewardship. Experience working with nonprofit organizations is also important as these partnerships help deliver services and support throughout the county.

Qualifications

A bachelor's degree in business or public administration, planning or related field is required; a master's degree is preferred. Candidates should also demonstrate a strong commitment to continuous learning and professional development. A minimum of 10 years of experience of public sector management as an executive in a comparably sized community is required.

Compensation and Benefits

Salary for the position is negotiable, based on qualifications and experience. The salary offer will also take into account the value of additional executive benefits, such as deferred compensation, a car allowance, local travel expenses, and a mobile device, among other perks. The successful candidate will also have access to a comprehensive employee benefits package.

How to Apply

Applications will be accepted electronically by Raftelis at raftelis.com. Applicants complete a brief online form and are prompted to provide a cover letter and resume. Please apply no later than **February 20, 2026**.