



Career Opportunity
CARTOGRAPHER
COMMISSIONER OF REVENUE OFFICE
Montgomery County, VA
#152101-1

Montgomery County Commissioner of Revenue Office has a full-time opening for a Cartographer. Essential duties include: maintenance and updates to the County's Tax Maps and Real Estate information; update assessing software in cooperation with IT and other departments; performing legal research necessary for updating maps; create/maintain spatial data and collect GIS field data as necessary; update and revise real estate database with new parcels, parcel splits and parcel combinations, and related tasks.

Successful candidate will be highly organized, detail-oriented and able to multi-task with high level of accuracy and customer service acumen. Must possess computer proficiency with Microsoft Office and other software programs; demonstrated ability to understand and follow written and oral instructions, work seamlessly with team members and staff from other departments, enjoy assisting people, and have strong communications skills. Bachelor's Degree in GIS, Business Information Systems or related field required *OR* combination of high school diploma/GED equivalent with combination of knowledge, skills and experience deemed equivalent. Preference given for ArcPro knowledge and experience.

Starting salary \$48,652; dependent on experience and qualifications, plus excellent benefits (health, dental, vision, flex spending, life, disability, VRS retirement, 401 & 457 retirement options, onsite clinic, wellness programs, and much more). Interested candidates should apply online at: <http://www.montgomerycountyva.gov/hr> . First review of applications will begin **Friday, January 23, 2026**, position open until filled. To request an application accommodation for disabilities, contact Human Resources at 540-394-2007

Montgomery County, VA is committed to the principles of diversity and, in that spirit, seeks a broad spectrum of candidates including women, minorities, persons with disabilities, and veterans. As an Equal Opportunity Employer and certified Virginia Values Veterans (V3) organization, we are dedicated to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/sexual orientation/gender/identity, national origin, disability or protected veteran status.

