



HARRISONBURG DEPARTMENT OF PUBLIC TRANSPORTATION DEPUTY DIRECTOR

Looking to make a huge impact in an eclectic, growing city known worldwide for being a friendly, welcoming Community For All? Look no further than The Friendly City - Harrisonburg, Virginia.

The Harrisonburg Department of Public Transportation is currently seeking a leader who is excited to join our dedicated team of community service professionals. The right candidate should be committed to moving Harrisonburg forward - literally!



HDPT

This is an amazing opportunity for an individual who has great attention to detail and is a good communicator and progressive innovator to make a difference. And you'll do it in a vibrant, modern, and diverse college community right in the heart of the famous and beautiful Shenandoah Valley.



THE COMMUNITY

The City of Harrisonburg is an independent city located in the central Shenandoah Valley region of Virginia. The city falls within Rockingham County and encompasses 17.4 square miles, serving a population of approximately 56,879.

Harrisonburg is located along Interstate 81 and is only two hours away from both Richmond and Washington, D.C. Harrisonburg City Council and staff are currently operating under the City's 2045 Vision Plan, which calls for a focus on creating A Harmonious Community and prioritizing the areas of Available Housing for All; Economic Development & Financial Empowerment; A Thriving Educational Epicenter; Fiscal Responsibility & Planning; High-Quality City Services; and Community Resiliency & the Natural Environment.

Additionally, City staff strive to embody these five Values: Progressive Innovation, Productive Communication, Trusted Service, Winning Teamwork, and Valued Employees.

Once an agricultural hub, Harrisonburg has now evolved into a lively and distinct destination with a vibrant arts and entertainment scene. The city is home to a plethora of parks and trails and hosts community events throughout the year. Downtown Harrisonburg was designated as Virginia's first recognized Arts and Cultural District in 2001 and the first recognized Culinary District in 2014. Down-

town boasts a variety of locally owned restaurants, coffee shops, bars, craft breweries, and boutiques. The area is home to an expansive network of galleries, music venues, theaters, and museums, making it an exciting place for anyone to enjoy.

Harrisonburg is a melting pot of ethnic diversity. In recent years, thousands of refugees have settled into the city. Harrisonburg City Public Schools students speak more than 60 different languages, with English, Spanish, Arabic, and Kurdish being the most common.

Within the Harrisonburg City Public Schools system is a Pre-K Early Learning Center, six elementary schools, two middle schools, and two high schools - which HDPT supports with school bus service. Harrisonburg is also home to two university campuses – James Madison University and Eastern Mennonite University. James Madison is a public research university with an enrollment of more than 22,000 students, and Eastern Mennonite University (EMU) is a private, Mennonite-affiliated liberal arts university with an enrollment of approximately 1,500 students.

Harrisonburg has been a Bronze Level Bicycle Friendly Community since 2011 and is dedicated to adding bicycle and pedestrian facilities throughout the community, making it attractive to walkers, runners, and cyclists alike. Miles of trails and sidewalks make it a walkable and bike-friendly community.

THE POSITION

The Deputy Director:

- Assists in the administration, planning, and operation of the Public Transportation Department.
- Assists with departmental operations, coordinating planning, budgeting, purchasing, and payroll functions.
- Prepares requests for proposals, specifications, studies, and presentations for Public Transportation projects, ensuring compliance with applicable regulations, including Federal Transportation Administration (FTA).
- Provides guidance and oversees grants and compliance-related issues for the Public Transportation Department.
- Assists with completing Federal and State reports, capturing data to ensure accurate funding from the State and Federal Government.
- Monitors the establishment of Disadvantage Business Enterprise (DBE) goals.
- Analyzes HDPT's progress toward DBE goal attainment and identifies ways to improve progress.
- Provides leadership, ensuring proper management of Public Transportation Department employees, and also provides assistance to the general public.
- Serves as the HDPT Designated Employer Representative (DER) for the City's Drug & Alcohol Testing Program.
- Supervises the collection and reporting of data for drug testing, National Transit Database, VA Department Rail & Public Transportation, Federal Transportation Administration, and Department of Education.
- Responsible for the Federal Motor Carrier Safety Administration (FMCSA) Drug & Alcohol Clearinghouse entries, confirmations, and reports for HDPT employees.
- Serves as the office manager and monitors day-to-day business of the department.
- Serves on the Harrisonburg Rockingham Metropolitan Planning Organization (HRMPO) Technical Advisory Committee (TAC).
- Thorough knowledge of school bus regulations and transit bus regulations and applicable federal, state, and local laws, ordinances, policies, and procedures.



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THE DEPARTMENT

The Harrisonburg Department of Transportation is the City of Harrisonburg's largest department, with more than 200 employees providing transit (HB Connect), paratransit (HB Access) and school bus service to the community. HDPT also is developing a microtransit service, which we call HB Flex.

Our team is dedicated to the people of The Friendly City, and we are proud of the fact that so many in Harrisonburg make deep connections with our drivers and are always happy to see them as they go about serving our community each day.

Harrisonburg City Council has tasked City staff with delivering high-quality services to all who call our community home or visit throughout the year. As such, we are always looking for ways to improve upon our work. Here are a few projects we've recently been moving forward:

Rebranding

We initiated a rebranding effort in 2024, which is still in progress. Following a ribbon-cutting ceremony in 2024, 15 of HDPT's standard-size buses were unveiled, along with several smaller body-on-chassis buses. The entire fleet will adopt the new color scheme as buses reach the end of their useful life and are replaced. Unlike the previous white and blue design introduced in 2003, the new livery features City of Harrisonburg colors of gray and blue, with slogans such as "HB Connect" and "HB Access."

Bus Shelter and Sol-Stop Project

New Bus Shelters and Sol-Stop benches are projected to be delivered in Febru-

ary 2026. Five locations around the city will receive new shelters and benches - these shelters coming from Brasco International will have an updated design. Sol-Stop, the new transit amenity, features a two-seat bench, solar light and permanent schedule signage for routes serving the location. Sol-Stop provides comfort and added safety where space doesn't permit a more traditional bus shelter.

Bus Replacement and Expansion Initiative for School Bus and Transit

The bus replacement and expansion initiative aims to enhance Harrisonburg's public transportation network and support Harrisonburg City Public Schools. This initiative is expected to benefit Harrisonburg by providing more convenient transit access and to provide service to meet student demand with the growing school system in the city. HDPT has procured five electric school buses and is committed to continuous progressive innovation with sustainability and savings for our transportation users.

Enhance Transportation Technologies for Transit and Paratransit

We are procuring advanced transportation technologies for both transit and paratransit vehicles to enhance passenger experiences. Intelligent Transportation Systems (ITS) significantly improve transit safety and boost public perception of transit reliability. ITS includes features such as: Security cameras for surveillance, automated stop announcements, real-time bus stop arrival and route information, trip planning capabilities, service alerts and public service announcements, data collection for National Transit Database reporting, and advanced dispatch technology.



COMPENSATION:

*** FIRST REVIEW NO SOONER THAN DECEMBER 15 ***

PREFERRED HIRING RANGE \$105,955.20 - \$119,204.80* WITH AN EXCELLENT BENEFITS PACKAGE,
***AN EXACT SALARY WILL BE DEPENDENT UPON THE SELECTED CANDIDATE'S QUALIFICATIONS AND EXPERIENCE**

HOW TO APPLY:

[HTTPS://WWW.HARRISONBURGVA.GOV/](https://www.harrisonburgva.gov/employment)
EMPLOYMENT

QUESTIONS:

CONTACT HUMAN RESOURCES AT
EMPLOYMENT@HARRISONBURGVA.GOV