# **Fairfax County Government**

# Real Estate Finance Project and Compliance Manager (Housing Comm Dev IV)

**Salary -** \$87,024.91 - \$145,041.94 Annually

Location - FAIRFAX (FH22), VA

Job Type - FT Salary W BN

Job Number - 25-01921

**Department - Housing & Community Dev** 

**Opening Date - 10/18/2025** 

**Closing Date - 10/31/2025 11:59 PM Eastern** 

Pay Grade - S29

Posting Type - Open to General Public

**To apply:** https://www.governmentjobs.com/careers/fairfaxcounty/jobs/5111153/real-estate-finance-project-and-compliance-manager-housing-comm-dev-iv?keywords=real%20e&pagetype=jobOpportunitiesJobs

Make a difference – join our team to empower communities and build futures!

The Fairfax County Department of Housing and Community Development works in partnership with the Redevelopment and Housing Authority to serve the people of Fairfax County by creating housing opportunities to promote inclusive and thriving communities. Help make our vision of a community everyone can afford to call home a reality!

HCD seeks a housing a housing finance professional who wants to make a real difference in the community and grow professionally. Join a team of passionate public servants who bring a full suite of policies, programs, and financing tools to help solve the affordability crisis. This position reports to the Division Director for Real Estate and Community Development Finance and is responsible for structuring and closing financial transactions and ensuring regulatory and internal compliance across our existing lending portfolio. The role includes underwriting loans and tax-exempt bonds, ensuring existing loan compliance with all applicable laws, regulations, guidance, and internal policies, working collaboratively with other county departments, outside agencies and third-party developers, and financing partners.

The candidate must have a strong understanding of real estate and affordable housing financing tools, including how to structure and negotiate real estate transaction for the public benefit. The candidate will have extensive experience with affordable housing program compliance, including a deep understanding of HUD and other regulatory requirements. The candidate will have strong project management, planning, communication, and analytical skills, as well as the ability to build relationships across sectors and partner with both internal and external stakeholders.

Read about Fairfax County Department of Housing and Community Development, click here. Review the Fairfax County Redevelopment and Housing Authority Fiscal Year 2024 annual report <u>here.</u>

We are committed to the One Fairfax Policy by intentionally considering equity when making policies, delivering programs and services, considering diverse ideas and perspectives, and communicating with transparency in the decision-making processes. Click here to learn more about the <u>One Fairfax</u> policy.

Fairfax County Government offers a thriving career and workplace culture. Watch these videos to learn more:

- Click here to watch a video on Working for Fairfax County Government
- Click here to watch a video on benefits offered by Fairfax County Government.

The assigned program areas of this position are: Affordable housing and real estate finance, loan portfolio management, HUD Program compliance, tax exempt bonds, Low-Income Housing Tax Credit (LIHTC).

### **Employment Standards**

## **MINIMUM QUALIFICATIONS:**

Any combination of education and experience and training equivalent to the following: (Click on the aforementioned link to learn how Fairfax County interprets equivalencies for "Any combination, experience, and training equivalent to") Graduation from an accredited four-year college or university with a bachelor's degree in a related field of study such as planning, engineering, architecture, economics, construction science, business or public administration, finance, real estate, social work, public policy or other related field; Plus four years of experience related to an assigned program area.

#### **CERTIFICATES AND LICENSES REQUIRED:**

None.

## **NECESSARY SPECIAL REQUIREMENTS:**

The appointee to the position must satisfactorily complete a criminal background check.

### PREFERRED QUALIFICATIONS:

- Thorough understanding of affordable housing related market forces including real estate principles, supply and demand economics and other multifamily demand drivers.
- Experience in affordable and mixed-income housing development financing, especially with proejct utilizing LIHTC
- Experience with loan portfolio management and/or asset management, particularly with regards to affordable housing projects.

## **PHYSICAL REQUIREMENTS:**

Work is generally sedentary in nature; however, incumbent is required to frequently move about to perform office work such as accessing files, attending meetings, making presentations, operating general office equipment, and performing other essential job duties; may be required to move items up to approximately 15 pounds in weight.

Ability to read information on a computer monitor; effectively communicate; operate keyboard-driven equipment and computer. All duties performed with or without reasonable accommodations.

#### **SELECTION PROCEDURE:**

Panel interview.

Fairfax County is home to a highly diverse population, with a significant number of residents speaking languages other than English at home (including <u>Spanish</u>, <u>Asian/Pacific Islander</u>, <u>Indo-European</u>, <u>and many others</u>.) We encourage candidates who are bilingual in English and another language to apply for this opportunity.

Fairfax County Government prohibits discrimination on the basis of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, disability, sexual orientation, gender identity, genetics, political affiliation, or military status in the recruitment, selection, and hiring of its workforce.

Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. Contact TTY 703-222-7314. <a href="mailto:DHREmployment@fairfaxcounty.gov">DHREmployment@fairfaxcounty.gov</a> EEO/AA/TTY.