

The County of Patrick is accepting applications from qualified applicants for the position of Emergency Management Coordinator. Duties include, but are not limited to, serving as the liaison between the County and volunteer fire departments, rescue squads, and emergency management agencies; working with County officials, staff, and officially designated groups in developing, administering, and coordinating a comprehensive emergency management program; and performing complex professional and administrative work in development and application of policy designed to facilitate efficient and effective protection of lives and property.

An Associate's degree in Business Management, a related applied science, or equivalent experience in fire, EMS, and/or law enforcement (public safety) is required. Bachelor's Degree is preferred. A combination of relevant education and experience may be considered in lieu of formal degree requirements. The ideal candidate will be familiar with the FEMA Emergency Management CPG 101, grant application processes, public safety communication systems and principles, MS Office Suite, and have previous experience in coordinating with local, state, and federal fire and rescue organizations.

This is a full-time position with benefits exceeding \$25,000 annually, which include vacation and sick leave, life and health insurance, and retirement. Annual salary range is \$50,000 – \$70,000. Office hours will be 8:00 a.m. to 5:00 p.m. Monday through Friday. Evening, weekend, holiday, and flexible/irregular work schedules will be required.

Applicants must submit a Patrick County employment application to be considered for the position. A complete job description and link to the application are available on the Patrick County website at <https://www.co.patrick.va.us/Jobs.aspx>. Applicants must be willing to submit to a background check and drug screen. The position will remain open until filled.

The County of Patrick is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, disability, or age.