



POSITION VACANCY

**Victim-Witness Advocate**

Montgomery County, Virginia – Commonwealth Attorney  
#200501-1

The Montgomery County Commonwealth Attorney's Office has an immediate opening for a **Victim-Witness Advocate**. This position will provide services and information to crime victims and witnesses in criminal cases. The Advocate will serve as a liaison between the prosecutors, victims, and witnesses as developments occur in cases. This position also assists victims with compensation forms and referrals to community services and promotes awareness of victims' rights in the community. This position serves the Montgomery County Commonwealth's Attorney.

Bachelor's Degree in Criminal Justice, Social Work, Counseling, or related field; or a combination of education and experience in counseling or human services environment. Knowledge of the criminal justice system, both state and local. The successful candidate will have demonstrated the ability to work effectively with people and to communicate effectively, both orally and in writing, and the ability to work calmly with people in emotional and unpredictable situations. Prior experience in grant writing or grant compliance is preferred.

Starting salary \$44,128-52,954; dependent on experience and qualifications, plus excellent benefits (health, dental and vision, flex spending, life, disability, VRS retirement, 401 & 457 retirement options, onsite clinic, wellness programs, and much more). Must have a valid Virginia Driver's License and be in good standing with the DMV; driving record and background checks required. Due to this position having safety-sensitive duties, successful alcohol and drug screen is required. Marijuana use is prohibited. Qualified candidates should submit an online application with a resume and cover letter at: [www.montgomerycountyva.gov/HR](http://www.montgomerycountyva.gov/HR). Application review begins **Monday, August 18, 2025**, position is open until filled. For application accommodation for disabilities, contact Human Resources at (540) 394-2007.

Montgomery County, VA is committed to the principles of diversity and, in that spirit, seeks a broad spectrum of candidates including women, minorities, persons with disabilities, and veterans. As an Equal Opportunity Employer and certified Virginia Values Veterans (V3) organization, we are dedicated to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/sexual orientation/gender/identity, national origin, disability or protected veteran status.

