



## City of Colonial Heights, Virginia

### **Director of Public Works/City Engineer**

The City of Colonial Heights, VA (Pop. 18,674), is seeking a highly professional candidate to fill the position of Director of Public Works/City Engineer to oversee and direct the Public Works Department for the City.

- ♦ **Salary Range:** \$89,207 - \$158,888; Starting salary negotiable.
- ♦ **Application Deadline:** August 29, 2025 at 5:00 PM (EST)

The Director, which reports to the City Manager, plans, organizes, and directs the staff and service vendors and the functions of the Engineering, Streets, Utilities, and Fleet Maintenance divisions of the Public Works Department.

#### **Examples of Duties**

Plans and directs the activities of the Engineering Division. Plans and directs the construction, operation and maintenance for all streets and roadways; oversees the fleet maintenance division, and potential to oversee the activities of building maintenance. Plans and directs the construction, operation and maintenance of the water distribution system and the wastewater collection system. Proposes and implements capital improvement projects. Ensures compliance with all state, federal and local regulations, laws, and rules. Reviews, advises, and approves private development projects. Develops, administers, and monitors contracts with consultants. Advises and consults on the capital improvement project program. Provides technical assistance to other city departments. Reviews solid waste contracts for compliance. Develops and administers the departmental budget. Develops and proposes policies and procedures. Addresses public and professional inquiries and resolves conflicts. Inspects completed contractual work. Serves as chief dam safety engineer for Lakeview Dam. Other duties as assigned.

#### **Education & Experience**

- A Bachelor's Degree and over ten years directly related professional and supervisory experience or, a Master's Degree and over five years directly related professional and supervisory experience or, any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.
- Must be a Registered Professional Engineer (PE) in Virginia or must obtain such a PE certification within a reasonable period of time after initial employment.
- Possess or obtain a valid Virginia driver's license.
- Successfully pass a criminal background investigation and pre-employment medical/drug screening.

**To Apply:** All candidates must submit a complete City of Colonial Heights online employment application by 5:00 PM (EST) on August 29, 2025. Visit the following City website link to apply online and view full announcement: [www.colonialheightsva.gov](http://www.colonialheightsva.gov)

*The City offers an excellent benefits package including: health insurance with dental and vision coverage (Anthem, Delta Dental, & Blue Vision), retirement (VRS & Mission Square), life insurance, supplemental retirement (Roth IRA & 457 Def. Comp.), voluntary benefits (FSA & Colonial Life products), EAP, and paid leave and holidays.*

The City of Colonial Heights is an Equal Opportunity Employer