



# CITY OF HARRISONBURG COMMUNITY DEVELOPMENT BUILDING OFFICIAL

Looking to make a huge impact in an eclectic, growing city known worldwide for being a friendly, welcoming Community For All? Look no further than The Friendly City - Harrisonburg, Virginia.

We are currently seeking an experienced and driven leader who is excited to join our dedicated team of community service professionals. The right candidate should be committed to moving Harrisonburg forward.

This is an amazing opportunity for a dynamic and innovative individual to play a critical role in shaping the future of Harrisonburg as you will be on the leading edge of development. And you'll do it in a vibrant, modern, and diverse college community boasting a happening atmosphere infused with a serious passion for local food and libations, cutting-edge arts and culture, and the historic roots that anchor it to the famous Shenandoah Valley landscape.







## THE COMMUNITY

The City of Harrisonburg is an independent city located in the central Shenandoah Valley region of Virginia. The City falls within Rockingham County and encompasses 17.4 square miles, serving a population of approximately 56,879.

Harrisonburg is located along Interstate 81 and is only two hours away from both Richmond and Washington, D.C. Harrisonburg City Council and staff are currently operating under the City's 2045 Vision Plan, which calls for a focus on creating A City For All and ensuring Available Housing for All; A Thriving Educational Epicenter; Fiscal Sustainability and Planning; Distinctive, Reliable Delivery of High-Quality City Services; and Economic Development: Goals, Gains and Growth.

Additionally, City staff strive to embody these five Values: Progressive Innovation, Productive Communication, Trusted Service, Winning Teamwork, and Valued Employees.

An agricultural hub, Harrisonburg has now evolved into a lively and distinct destination with a vibrant arts and entertainment scene. The City is home to a plethora of parks and trails and hosts community events throughout the year. Downtown Harrisonburg was designated as Virginia's first recognized Arts and Cultural District in 2001 and the first recognized Culinary District in 2014. Downtown

boasts a variety of locally owned restaurants, coffee shops, bars, craft breweries, and boutiques. The area is home to an expansive network of galleries, music venues, theaters, and museums, making it an exciting place for anyone to enjoy.

Harrisonburg is a melting pot of ethnic diversity. In recent years, more than 1,900 refugees have settled into the City. Harrisonburg City Public Schools students speak more than 60 different languages, with English, Spanish, Arabic, and Kurdish being the most common.

Within the Harrisonburg City Public Schools system is a Pre-K Early Learning Center, six elementary schools, two middle schools, and two high schools. Harrisonburg is also home to two university campuses – James Madison University and Eastern Mennonite University. James Madison is a public research university with an enrollment of more than 22,000 students, and Eastern Mennonite University (EMU) is a private, Mennonite-affiliated liberal arts university with an enrollment of approximately 1,500 students.

Harrisonburg has been a Bronze Level Bicycle Friendly Community since 2011 and is dedicated to adding bicycle and pedestrian facilities throughout the community, making it attractive to walkers, runners, and cyclists alike. Miles of trails and sidewalks make it a walkable and bike-friendly community.





## THE POSITION

As the **Building Official**, you will... be responsible for strategically planning, coordinating, and overseeing inspection and permitting activities across various domains, including building, electrical, mechanical, plumbing, and property maintenance, ensuring compliance with relevant laws, ordinances, and building codes within the City.

This role involves the meticulous review and approval of building and construction permit applications, plans, and specifications, ensuring all submissions adhere to required standards. The Building Official also plays a crucial role in collaborating with architects, engineers, property owners, and City staff in project reviews and discussions, ensuring effective communication and comprehensive project evaluation.

In addition to overseeing the issuance of building permits and evaluating substantial permit applications, the Building Official investigates complaints related to inspection activities, taking appropriate actions as necessary. This position approves certificates of occupancy and requires the preparation of evidence and court testimony in cases of code violations. The role includes reviewing and determining the acceptance or rejection of requests for modifications of the Uniform Statewide Building Code (USBC), issuing warnings, and enforcing stop-work orders if warranted.

As the Building Official, you'll also be tasked with preparing various reports and correspondence related to inspection and code compliance, managing the division's budget, and serving as the Code Official for Property Maintenance Code enforcement. The Building Official fulfills all responsibilities associated with a Building Codes Combination Inspector and Plans Reviewer, supplementing the division's operations as needed. Among other expectations, the Building Official must be able to use firmness and tact while establishing and maintaining effective working relationships with employees, the development community, officials, other government agencies, and the general public.

The Building Official serves on the Community Development Department's Leadership Team, consisting of the Director, Deputy Director, City Engineer, and this role. The Building Inspections Division has eight employees in addition to this position.



**CITY OF HARRISONBURG**  
**COMMUNITY**  
**DEVELOPMENT**

## COMPENSATION:

**PREFERRED HIRING RANGE: \$81,265.60 - 91,416.00\* ANNUALLY WITH AN EXCELLENT BENEFITS PACKAGE.**

**\*AN EXACT SALARY WILL BE DEPENDENT UPON THE SELECTED CANDIDATE'S QUALIFICATIONS AND EXPERIENCE**

## HOW TO APPLY:

**[HTTPS://WWW.HARRISONBURGVA.GOV/](https://www.harrisonburgva.gov/employment)**  
**EMPLOYMENT**



## QUESTIONS:

**CONTACT HUMAN RESOURCES AT**  
**[EMPLOYMENT@HARRISONBURGVA.GOV](mailto:EMPLOYMENT@HARRISONBURGVA.GOV)**