



Prince George County, Virginia Senior Planner

SALARY	\$72,286.00 - \$115,658.00 Annually	LOCATION	County of Prince George, VA
JOB TYPE	Full-Time	JOB NUMBER	SP062025
DEPARTMENT	Planning and Zoning	OPENING DATE	05/28/2025
CLOSING DATE	Continuous		

Essential Functions/Typical Tasks

Prince George County is currently seeking qualified applicants for the position of Senior Planner. This position will be responsible for assisting with the planning, supervising and management of planning and zoning activities and services; performing responsible professional planning, research, and administrative work; assisting with the development of current and long-range community development and/or other planning activities; assisting and providing information to the public; serving as staff support to various boards and commissions; preparing and maintaining various planning maps, files, reports, graphics and records; testifying in court. This position is also responsible for rural planning and zoning activities and services.

For the complete job description, click [here \(Download PDF reader\)](#).

Qualification Requirements

Comprehensive knowledge of the principles, laws and practices of planning and/or rural planning; thorough knowledge of economics, sociology and municipal finance as applied to planning; thorough knowledge of modern principles and practices of municipal, regional and community planning, land use planning, zoning concepts and regulations and of applicable federal, state and local laws, codes and regulations governing the administration of planning and development; ability to analyze and systematically compile technical and statistical information and to prepare technical reports; ability to prepare and present technical information clearly and in an interesting manner to lay groups and the public; ability to exercise independent judgment and initiative in applying standards to a variety of work situations; ability to exercise considerable tact and courtesy in frequent contact with the public; excellent oral and written communication skills for preparing and presenting planning reports and projects; ability to work on several projects or issues simultaneously; ability to manage projects effectively and meet deadlines; ability to facilitate in-person and virtual public participation activities; ability to establish and maintain effective working relationships with professional colleagues, associates and the general public.

Special Requirements

Bachelor's degree in planning, architecture, urban design, public administration, or related field; two years of community development, planning, zoning and land use experience, or equivalent combination of training and experience. Master's degree is preferred. Must possess a valid Virginia driver's license.

Additional Information

To apply online visit the website at www.princegeorgecountyva.gov. To be considered for this position, applicants must submit a County application. Applications should be submitted online. For additional information, please call (804) 722-8669. EOE.

Employer

Prince George County, Virginia

Address

Prince George County
6602 Courts Drive
Prince George, Virginia, 23875

Phone

804.722.8669

Website

<http://www.princegeorgecountyva.gov/>

Senior Planner Supplemental Questionnaire

*QUESTION 1

Are you a member of the Rural Planning Caucus of Virginia?

- ☐ No
☐ Yes

*QUESTION 2

Are you certified through the American Institute of Certified Planners (AICP)?

- ☐ No
☐ Yes

*QUESTION 3

Are you certified as a Zoning Administrator through the Virginia Association of Zoning Officials (VAZO)?

- ☐ No
☐ Yes

*QUESTION 4

Are you a Certified Flood Plain Manager (FEMA)?

- ☐ No
☐ Yes

*QUESTION 5

Do you have 5 years of progressively responsible planning experience?

- ☐ No

☐ Yes

***QUESTION 6**

Do you have prior supervisory experience in planning, zoning or zoning enforcement?

☐ No

☐ Yes

*** Required Question**