



Prince George County, Virginia Pretrial Officer

SALARY	\$49,335.00 - \$78,936.00 Annually	LOCATION	County of Prince George, VA
JOB TYPE	Full-Time	JOB NUMBER	PTO052025
DEPARTMENT	Riverside Criminal Justice Agency	OPENING DATE	05/14/2025
CLOSING DATE	Continuous		

Essential Functions/Typical Tasks

Riverside Community Corrections is seeking qualified applicants for a Pretrial Officer to be responsible for supervising defendants on bond through coordination of community resources; preparing and maintaining files and records; preparing reports. Typical tasks will include but not limited to: providing supervision to defendants, as determined by risk level, by making required contacts and utilizing electronic monitoring equipment, when applicable; conducting urinalysis to monitor defendant drug use; monitoring any other conditions of and documents compliance with all other aspects of the defendants' contracts.

Qualification Requirements

Successful candidate will possess general knowledge of the criminal justice system, human behavior and interventions, case management, substance abuse, mental illness, community resources, and Evidence-Based Practices in community corrections; to communicate ideas effectively both orally and in writing; ability to make decisions and interpretations in accordance with established rules, policies, and procedures; ability to establish and maintain effective working relationships with defendants, stakeholders and the general public.

Candidate must have a Bachelor's degree in criminal justice, social work, or human services supplemented by three years of related experience.

Special Requirements

Successful candidate must complete the DCJS CORE Training within one year and obtain VCIN certification within 6 months from date of hire. Completion of a pre-employment drug testing and criminal background check, to include fingerprinting, is required.

Additional Information

To apply online visit www.princegeorgecountyva.gov. To be considered for this position, applicants must fill out a County application which can be completed online. For additional information, please call (804)722-8669. EOE.

Employer

Prince George County, Virginia

Address

Prince George County
6602 Courts Drive
Prince George, Virginia, 23875

Phone

804.722.8669

Website

<http://www.princegeorgecountyva.gov/>

Pretrial Officer Supplemental Questionnaire

***QUESTION 1**

Do you possess a Bachelor's Degree in criminal justice or a related field?

- ☐ Yes
☐ No

***QUESTION 2**

Do you possess previous experience as a Probation Officer?

- ☐ Yes
☐ No

***QUESTION 3**

Do you possess previous experience a Pretrial Officer?

- ☐ Yes
☐ No

***QUESTION 4**

Do you possess previous experience in the Criminal Justice field?

- ☐ Yes
☐ No

* Required Question