



MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY

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M. Todd King, Chairman
Derek Kitts, Vice-Chair
Mary W. Biggs, Secretary-Treasurer
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The Montgomery County, Virginia, Public Service Authority is seeking candidates for the position of **Director**. Currently structured under the oversight and reporting to a Board of Directors, the position may be restructured to report to the County Administrator.

The Public Service Authority provides public water to nine unincorporated areas of Montgomery County and waste water treatment to ten unincorporated areas of Montgomery County. This position will lead by promoting and instilling a culture of superior performance, ethical conduct, and professional development through effective managerial leadership. A successful candidate will possess strong leadership skills, demonstrated history of building mutually beneficial partnerships and teamwork with related and complementary organizations, effective knowledge of a capital enterprise, and extensive knowledge of water and wastewater design and operations, including appropriate equipment and processes.

Intangible characteristics required include **Strategic Thinking** – the ability to see the big picture and understand the long-term effects of decisions; **Communication** – the ability to receive and convey information to others in a clear, decisive, and understandable way; **Professionalism** – the ability to approach others in a tactful manner, react well under pressure, treat others with respect, accept responsibility for actions, and follow through on commitments; **Leadership** – the ability to inspire and motivate others to perform to the best of their ability, accept feedback, give appropriate recognition to others, and have a partnership mindset; and **Standards of Excellence** – outstanding consultative and operational abilities and excellent interpersonal skills, flexible in a fast-paced work environment, excellent work ethic, attention to detail, and exemplary level of citizen and employee focus.

The Public Service Authority Director is responsible for planning, supervising and directing the daily operations and staff to provide regional water and wastewater utility programs. Collaboration and desire to maintain strong relationships with other jurisdictions; local planning organizations; local, state and federal funding and regulatory agencies for the mutual benefit of all stakeholders is a critical component of this position. Other duties include preparing an annual departmental budget and capital plan, working closely with Finance department for utility billing and related activities, resolving customer concerns, and serving as appointee for a variety of committees in partnership with other organizations.

This position requires a Bachelor's Degree in Civil Engineering or directly related field with current Professional Engineer licensure in good standing. Preference of ten years related experience in a supervisory capacity with strong customer service to assist citizens while working both independently and with others as an effective team member.

The starting salary range is dependent on related qualifications and experience of the candidate. Excellent benefits (health, dental and vision; flex spending; life, disability, wellness clinic, VRS retirement, 401/457 supplemental retirement, and much more). For more information or to request application assistance for disabilities, contact Montgomery County Human Resources at 540-394-2007. If this is the position for you, please visit www.montgomerycountyva.gov/jobs to apply. A resume must be attached to the online application, along with a cover letter outlining the reasons you qualify for the position. First review of applications will begin **July 11, 2025**. Position open until filled.