



Prince George County, Virginia Farmers Market Manager

SALARY	\$24.55 Hourly	LOCATION	County of Prince George, VA
JOB TYPE	Part-time Temporary	JOB NUMBER	FMM062025
DEPARTMENT	Human Resources	OPENING DATE	05/28/2025
CLOSING DATE	Continuous		

Essential Functions/Typical Tasks

Prince George County is currently seeking qualified applicants for the position of Farmers Market Manager. This position will be part-time temporary and be responsible for managing all vendor applications, communications, scheduling and reporting, recruiting vendors and collecting fees, amongst other duties.

To view the complete job description, click [here \(Download PDF reader\)](#).

Qualification Requirements

Strong written, oral, organizational, interpersonal and communication skill are required. Strong knowledge and skills using Microsoft Office Suite including word, excel and PowerPoint, experience with other content creation programs such as Canva is preferred. Ability to manage multiple projects and deadlines. Must have a genuine love for farmers markets and the products/experiences that they offer. Ability to work irregular hours as needed, including early mornings, evenings and weekends. Ability to assertively and respectfully enforce rules and address conflict as needed. Must have the ability to professionally represent the County of Prince George to the public at all times. Must have proven leadership experience with mentoring and development of others. Basic knowledge of event coordination processes and execution of strategies and logistics.

Special Requirements

High school graduation or GED equivalent; two (2) years of related experience or an equivalent combination of education, training and experience.

Additional Information

Must possess or obtain within one (1) year of employment, the VAFMA Certified Market Manager certification.

To apply online visit our website at www.princegeorgecountyva.gov. To be considered for this position, applicants must fill out a County application which can be completed online. For additional information, please call (804)722-8669. EOE.

Employer

Prince George County, Virginia

Address

Prince George County
6602 Courts Drive
Prince George, Virginia, 23875

Phone

804.722.8669

Website<http://www.princegeorgecountyva.gov/>**Farmers Market Manager Supplemental Questionnaire*****QUESTION 1****Do you have experience managing a Farmers Market?**☐ Yes☐ No**QUESTION 2****If you answered "Yes" to question number one, how many years of experience do you have?*****QUESTION 3****Are you a VAFMA Certified Market Manager?**☐ Yes☐ No*** Required Question**