



POSITION VACANCY

Employment Services Worker-Childcare

Department of Social Services

Montgomery County, Virginia

#540112-3

Montgomery County Department of Social Services seeks qualified applicants for the position of **Employment Services Worker-Childcare**. The position works with clients who are receiving Child Care Subsidy. Successful applicant must be able to follow policies, procedures, and guidelines, and explain programs, rights, and responsibilities. Applicant must be able to interview clients, analyze oral and written data, conduct assessments and refer for appropriate services, and complete forms and documents. Must be able to plan, manage, coordinate, and prioritize multiple activities. Successful applicant must be able to work with other inter-agency programs, other local DSS agencies, and community Child Care facilities and programs. Applicant must be able to meet specific state and federal requirements regarding time and accuracy of caseload activity.

A high school diploma and demonstrable basic computer skills are required, as well as a valid Virginia driver's license with an insurable driving record. Social Services experience preferred. Minimum salary \$42,027/yr. with excellent benefits (health, dental, and vision, flex spending, life, disability, VRS retirement, 401 & 457 retirement options, onsite clinic, wellness program, and much more). Interested candidates should apply online and include a professional resume at: <http://www.montgomerycountyva.gov/hr> by **Thursday, July 10, 2025**, to be considered. For more information or to request an application accommodation for disabilities, contact Human Resources at 540-394-2007

Montgomery County, VA is committed to the principles of diversity and, in that spirit, seeks a broad spectrum of candidates including women, minorities, persons with disabilities, and veterans. As an Equal Opportunity Employer and certified Virginia Values Veterans (V3) organization, we are dedicated to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/gender/orientation, national origin, disability or protected veteran status.

