



Fauquier County Government – Administrative Manager

The County Administrator's Office is seeking an Administrative Manager to support Fauquier County's executive leadership team. This position is vital to the day-to-day operations of the Office. We are seeking a highly motivated, organized, and customer service-oriented individual that is eager to perform high quality administrative services for our team.

Preferred qualifications;

- 3-5 years of experience working with executive teams, legal office, or fast-paced environment.

Apply today:

Submit your cover letter, resume, and application online at: Jobs.fauquiercounty.gov