

Fairfax County Government

Chief of Special Projects Division (Transportation Division Chief)

Salary - \$114,039.74 - \$199,569.55 Annually

Location - FAIRFAX (EJ03), VA

Job Type - FT Salary W BN

Job Number - 25-01065

Department - Transportation

Opening Date - 05/31/2025

Closing Date - 6/13/2025 11:59 PM Eastern

Pay Grade - M03

Posting Type - Open to General Public

To apply: <https://www.governmentjobs.com/careers/fairfaxcounty/jobs/4953072/chief-of-special-projects-division-transportation-division-chief?keywords=chief%20of%20special&pagetype=jobOpportunitiesJobs>

Job Announcement

Fairfax County, located just minutes from the nation's capital, is a highly desirable place to live, work, and play, offering a dynamic mix of suburban tranquility and metropolitan access. With over 400 square miles of land area and about 1.2 million residents, the county boasts a top-notch school system, safe neighborhoods, thousands of acres of parkland, and bustling town centers. An extensive transportation infrastructure connects residents, employers, and visitors via a well-designed and maintained network of highways, roads, streets, sidewalks, and trails.

Since 1977, the Fairfax County Department of Transportation (FCDOT) has been at the forefront of transforming the local transportation network. We are committed to enhancing mobility, safety, and the quality of life for residents, businesses, and visitors. Our mission is to plan, coordinate, fund, implement, and sustain a cutting-edge multimodal transportation system that meets the dynamic needs of Fairfax County.

FCDOT is seeking an experienced and innovative individual to serve as the Chief of the Special Projects Division, responsible for overseeing and managing division staff during all phases of assigned projects. The Division Chief will provide executive-level management and coordination on complex large-scale multimodal transportation projects with significant regional and/or national importance. Reporting to the Deputy Director, this position will provide a challenging and rewarding experience for an individual interested and invested in achieving the County's ambitious transportation goals.

Responsibilities include:

- Providing oversight for large-scale, complex, and multi-jurisdictional transportation projects with high visibility and major regional mobility impacts, such as the I-495 Next Express Lanes, I-495 Southside Express Lanes, and Transforming Rail in Virginia, among others;
- Leading and coordinating all activities affecting Fairfax County during all project phases, with special emphasis on areas such as planning, construction, financial management, land development, and project closeout;
- Providing leadership and project management duties, as needed, on other major county transportation initiatives, including Bus Rapid Transit projects;
- Acting as the county's lead coordinator on regional projects with the Virginia Department of Transportation (VDOT), Virginia Department of Rail and Public Transportation (DRPT), Metropolitan Washington Airports Authority (MWAA), Federal agencies, as well as other county departments;
- Working closely with organizations of interest such as the Northern Virginia Transportation Authority (NVTA) and Northern Virginia Transportation Commission (NVTC);
- Serving as the main staff for the Dulles Rail Tax District Advisory Boards and Commissions;
- Working within the department to coordinate cross-disciplinary transportation efforts to meet County and agency goals;
- Other duties, as assigned.

For more information on the Fairfax County Department of Transportation, please click [here](#).

Employment Standards

MINIMUM QUALIFICATIONS:

[Any combination of education, experience, and training equivalent to the following:](#) *(Click on the aforementioned link to learn how Fairfax County interprets equivalencies for “Any combination, experience, and training equivalent to”)*

Graduation from a four-year college or university with a degree in civil engineering, urban/transportation planning, financial management, or a related field; plus five years of progressively responsible relevant transportation experience, including two years of experience in an administrative/supervisory capacity. A Master's degree in civil engineering, urban/transportation planning, or a related field may be substituted for one year of the required transportation experience.

CERTIFICATES AND LICENSES REQUIRED:

Valid driver's license

NECESSARY SPECIAL REQUIREMENTS:

The appointee to this position will be required to complete a criminal background check, credit check, and driving record check to the satisfaction of the employer. This position will be required to attend off-site meetings and visit project sites that may require the operation of a personal and/or County vehicle. This position is considered “essential/emergency” with requires the incumbent to report to work regardless of the County’s operating status (open or closed).

PREFERRED QUALIFICATIONS:

- Experience in project management for complex large-scale multimodal transportation projects with significant regional and/or national importance, including multimodal transportation projects;
- Progressively responsible experience do you have working on major transportation corridor-level multimodal mobility projects (including corridor and area studies, long-range transportation planning efforts, alternatives analyses, project implementation, design review, or transportation analysis associated with land development);
- Knowledge of and experience in civil engineering, land use planning, and/or public administration;
- Experience working with various methods of funding mechanisms for major transportation projects through federal, regional, and local sources as well as with local government Special Tax Districts;
- Extensive experience working on transportation projects with elected officials, large community groups, business groups, associations, and residents;
- Experience coordinating with the Virginia Department of Transportation, Washington Metropolitan Area Transit Authority, Department of Rail and Public Transit, or other governmental agencies or quasi-governmental body that operates in Virginia or other states/regions;
- Experience coordinating with local County agencies on issues associated with urban planning, land development, public works, facilities management, or parks;
- Excellent oral, written and presentation skills, particularly the ability to communicate technical information in a clearly understandable manner and demonstrated experience preparing and conducting presentations with elected officials, federal, state and regional transportation agencies, other jurisdictions and Fairfax County departments;
- Experience administering/working with a large transportation project budget of \$100 million or greater;
- Possess any of the following license/certifications: Valid Professional Engineer (PE) License from the Commonwealth of Virginia, FE(EIT) Certificate, Professional Traffic Operations Engineer (PTOE), American Institute of Certified Planners (AICP), Certified Construction Manager (CCM), and/or Project Management Professional (PMP).

PHYSICAL REQUIREMENTS:

Work is generally sedentary; however, employee may be required to do some walking, standing, bending and carrying of items under 25 lbs. in weight. All duties performed with or without reasonable accommodations.

SELECTION PROCEDURE:

Panel interview and may include exercise.

The population of Fairfax County is very diverse where 38.7% of residents speak a language other than English at home ([Spanish, Asian/Pacific Islander, Indo-European, and others](#)) and we encourage candidates bilingual in English and a foreign language to apply to this opportunity.

Fairfax County Government prohibits discrimination on the basis of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, disability, sexual orientation, gender identity, genetics, political affiliation, or military status in the recruitment, selection, and hiring of its workforce.

Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. TTY 703-222-7314. DHREmployment@fairfaxcounty.gov EEO/AA/TTY.