

Amherst County is accepting applications for the position of **Building/Property Maintenance Inspector**.

What you'll do:

As a Building/Property Maintenance Inspector, you will:

- Conduct on-site inspections of new construction, renovations, and existing structures - both residential and commercial
- Ensure compliance with the Virginia Uniform Statewide Building Code and related local ordinances
- Inspect structural, electrical, plumbing, and mechanical systems for safety and code adherence
- Evaluate properties for ongoing maintenance code compliance
- Review construction for adherence to approved plans
- Document findings through detailed inspection reports and logs
- Respond to citizen complaints and inquiries regarding code enforcement
- Support other duties as assigned within the department

What we are looking for:

- High school diploma or equivalent
- At least three years of experience and general knowledge of building construction, fire protection, or property maintenance work
- Working knowledge of applicable codes and construction methods
- Strong written and verbal communication skills
- Ability to read construction documents and navigate permit management systems
- A team player who can also work independently in the field

Required licenses and certifications:

- Valid driver's license in the Commonwealth of Virginia
- Must possess or obtain and maintain Combination Residential Inspector certifications and Combination Commercial certifications within an acceptable timeframe as determined by the department

Why Amherst County?

- Starting salary of \$55,485, based on qualifications and experience
- Full County benefits, including health insurance, retirement, paid leave, and professional development
- Career growth potential in a supportive and mission-driven environment
- Opportunities to serve your community and contribute to safer, code-compliant construction practices

Real Talk:

Let's be honest-this job is not easy. You'll need to balance multiple inspections each day, interpret complex building codes, and sometimes work with contractors or property owners who don't always see eye to eye with code enforcement. There will be days when weather, tight deadlines, or unexpected site conditions make the work more challenging.

You'll need to be firm but fair, professional under pressure, and adaptable to a wide variety of construction and maintenance situations. Some contractors may need extra guidance, some citizens may need help understanding the "why" behind our regulations-and that's okay. Your job is to uphold safety and compliance while helping move projects forward the right way, not to get in the way.

If you believe in doing things right the first time, maintaining high standards, and being a trusted resource for your community, this could be a great fit for you.

How to apply:

Interested applicants may apply for this position by completing the Personal Information section at the bottom of this job ad and attaching a resume.

Job ads for open positions may also be found at:

<https://www.countyofamherst.com/category/?categoryid=6>

Questions about the position may be answered by calling the Amherst County Human Resources Department at 434-946-9420 or emailing hr@countyofamherst.com. Candidates who submit their resumes by April 18, 2025, will be given first consideration. This position is open until filled. EOE



AMHERST

Perfect Slice of Virginia

Why Us?



Multiple health insurance options including two \$0 options for employee-only coverage.



Supplemental Insurance for Cancer, Accidents, Disability, Long Term Care, Medical Bridge, and more.



Retirement options include a defined pension plan and deferred compensation options with an employer match.

BENEFITS OVERVIEW

Amherst County is proud to offer an affordable and extensive list of benefit options:

- Medical, Dental, and Vision coverage
- Health Savings and Flexible Spending Accounts (HSA/FSA)
- Colonial Life supplemental insurance options for Cancer, Accidents, Medical Bridge, Life Insurance and more!
- Student Loan Assistance Program through GradFin
- Pension plan through Virginia Retirement System
- Additional Retirement options through Nationwide
- Generous Paid Time Off

Contact Us

434-946-9420

hr@countyofamherst.com

www.countyofamherst.com