



 *Be Welcomed.
Be Successful.
Be Home.*

**We
Invite You
to Join
Our Team.**

Director
Department of
Community Development

Apply with your CV/Resume online at:
www.campbellcountyva.gov

Campbell County is currently seeking an experienced professional in local government to join our management team as Director of Community Development. The ideal candidate will have experience in providing excellent public service while managing projects, directing staff and overseeing processes related to planning, zoning, building inspections, environmental management and GIS. Makes a daily difference in the Campbell County organization and locality through: hard work, open and honest communication, ongoing improvement and accountability.

Hiring Range: \$80,000 - \$100,000 Annually DOQ

Please apply on our website at www.campbellcountyva.gov



**CLICK HERE
TO APPLY**

Director of Community Development

Salary Band 6

FLSA: Exempt

Reports to: County Administrator

Staff Supervisory Responsibility: Directs Department

We Value

- Trustworthiness
- Openness
- The Highest Ethics
- Efficient Stewardship
- Knowledge
- Collaboration
- Service
- People

General Service Areas/Conditions: Work is primarily indoors and occasionally outdoors as needed. Frequent interaction with the public. Nights, weekends and overnight travel could be required as needed. May occasionally need to lift and/or move up to 25 pounds.

Makes a daily difference in the Campbell County organization and locality through: hard work, open and honest communication, ongoing improvement and accountability.

Performs with excellence, the following tasks, including but not limited to:

- Provides professional and technical assistance to the Administrator, Board, Planning Commission, and Board of Zoning Appeals;
- Serves as chief advisor to the County Planning Commission, Board of Zoning Appeals, and Project Evaluation Committee;
- Prepares and makes presentations to appropriate boards and commissions on recommendations requiring action;
- Oversees administration and enforcement of zoning, subdivision, and site development ordinances and codes including building inspections, erosion and sediment control programs, storm water management, and addressing;
- Prepares and recommends revisions and additions to County land use and building ordinances in conjunction with affected offices;
- Plans, organizes, and directs activities of development in accordance with County policies and budget;
- Prepares and presents department budget;
- Oversees administration of the Geographic Information System;
- Coordinates transportation planning with VDOT, other jurisdictions and County Officials;

Qualifications:

- Bachelor's degree
- 5 years of related experience
- Additional education and/or training may be substituted where applicable.
- Desirable:
 - A Master's Degree in Planning or a related field;
 - Three (3) years supervisory experience.
- Completion of National Incident Management System (IS-100 and IS- 700 or NIMS equivalent) within 90 days of employment.
- Completion of National Incident Management System IS-200 within 120 days of employment and ICS-300 within one year of employment (based on availability of scheduled classes).

Core Skill Sets:

- Thorough knowledge of the State statutes and County ordinances governing zoning, building and related codes;
- Thorough knowledge of G. I. S. principles and practices;
- Good oral and written communication skills;
- Ability to establish and maintain effective working relationships with property owners, developers, County officials and the general public;
- Ability to enforce ordinances and regulations in a firm, tactful, and impartial manner;
- Ability to work as part of a team and to adapt work habits and procedures as necessary to accommodate the organization;
- Thorough understanding and ability to utilize the county's adopted software platform.