



County of Warren

Network Administrator

The County of Warren is seeking a highly skilled and motivated **Network Administrator** to design, install, and maintain digital communication networks for the County and its subdivisions. This is a full-time position located in the Information Technology (IT) Department. The ideal candidate will have expertise in network infrastructure, IT project management, and cybersecurity, along with excellent communication and troubleshooting skills. This role is essential to ensuring secure, efficient, and functional IT systems across various departments.

Other duties include establishing and maintaining IT and digital communication infrastructure, including wireless or LAN networks, providing project management for various IT projects, deploying and instructing IT staff in what needs to be done to ensure completion on time and on budget. Other duties also include installing and maintaining firewalls, establishing and maintaining County-wide access policies to the internet, providing technical support and assistance to employees, performing analysis and collecting data to establish the potential for improvements within the communication networks, working with third-party providers to keep the networks running efficiently, maintaining the County's phone system and working closely with the phones service provider to keep the lines active, and planning for disaster recovery as it pertains to networks hardware, software, and data. This position will also be responsible for training new staff to operate within the County's IT systems and ensure that new staff are aware of company communication policies. A successful candidate will have exceptional communication skills that foster a culture of sharing ideas and solving problems with other staff members.

A minimum of 5 years' experience working as a network specialist and a high school diploma or equivalent is required along with additional technical training or related college coursework. Preferable experience includes IT Project management skills, managing and working with complex networks and cyber security. Knowledge of Windows and Windows Server is required. Experience working in a public safety environment such as the Sheriff's Office and Fire and Rescue is desirable.

The starting salary is \$75,316.80, depending on qualifications and experience, with an excellent benefits package.

For a full job description and to apply for this position please click [here](#).

Warren County is an Equal Opportunity Employer (EOE), and participates in E-Verify and will provide the federal government with your Form I-9 information to confirm that you are authorized to work in the U.S.

For any questions, please contact Warren County Human Resources, 220 N. Commerce Avenue, Suite 100, Front Royal, Virginia 22630, 540-636-4600. HR@warrencountyva.gov

This position will be open until filled.