

## Town of Ashland

### Planning and Community Development Department

The Town of Ashland, Virginia, is seeking to fill a position in the Department of Planning and Community Development. Hiring level and titles are dependent upon experience and qualifications. We will review applications for the following titles:

- Planner I or II
- Senior Planner/GIS Analyst
- Principal Planner

Under general supervision, this position would perform technical and professional practice and research work for all current development and long-range planning in the Town Planning Department. Expectations may include but may not be limited to:

Ability to read and interpret codes, plans, and plats. Knowledge of urban and comprehensive planning, community, and economic development experience preferred. Coordinate the development review process, the preparation, analysis, and presentation of cases to the Planning Commission. Conduct special planning studies and projects as needed. GIS experience a plus.

The minimum position requirements for the Senior Planner position would be any combination of education and experience equivalent to a bachelor's degree in planning or related field and a minimum of 4 years of experience in a related role. Applicants with levels of experience above or below these parameters will be considered for Planner I, Planner II, or Principal Planner roles. Certification as a CZO, CZA, and/or AICP is preferred.

The ideal candidate will be ethical, respectful, approachable, trustworthy, apolitical, and committed to service. He/she will be adaptable to changing needs and able to build partnerships across departments that have similar objectives, while seeking to enhance the Town's ability to meet community needs. They must be able to show fairness as well as patience, humility, and a sense of humor while dealing with customers, citizens, and co-workers. All positions will require the ability to take on multiple and varied tasks while interacting regularly with the public.

The Town offers a comprehensive benefits package including health insurance, PTO, VRS Retirement, and more. Hiring Range: \$55,000-\$69,000.

Please see the Town website for information on how to apply, [www.ashlandva.gov](http://www.ashlandva.gov)

The Town of Ashland is an Equal Opportunity Employer