



**MONTGOMERY**  
**COUNTY** VIRGINIA  
EST. 1776

POSITION VACANCY

## **Victim-Witness Advocate**

Montgomery County, Virginia – Commonwealth Attorney  
#200502-1

The Montgomery County Commonwealth Attorney's Office has an immediate opening for a Victim-Witness Advocate. This position will provide services and information to crime victims and witnesses in criminal cases. The Advocate will serve as a liaison between the prosecutors, victims, and witnesses as developments occur in cases. This position also assists victims with compensation forms and referrals to community services and promotes awareness of victims' rights in the community, this position serves the Montgomery County Commonwealth's Attorney.

Bachelor's Degree in Social Science, Criminal Justice, or a combination of experience in counseling or human services environment. Knowledge of the criminal justice system, state and local. The successful candidate will have demonstrated the ability to work effectively with people and to communicate effectively both orally and in writing and the ability to work calmly with people in emotional and unpredictable situations. Prior experience in grant writing or grant compliance is preferred.

Salary band \$42,001-\$67,202; starting pay dependent on experience/qualifications, plus excellent benefits (health, dental and vision, flex spending, life, disability, VRS retirement, 401 & 457 retirement options, onsite clinic, wellness programs, and much more). A background/DMV screening and drug & alcohol testing is required. Qualified candidates should submit an online application with a resume and cover letter at: [www.montgomerycountyva.gov/HR](http://www.montgomerycountyva.gov/HR). Application review begins **December 29, 2023**, position is *open until filled*. For application accommodation for disabilities, contact Human Resources at (540) 394-2007.

Montgomery County, VA is committed to the principles of diversity and, in that spirit, seeks a broad spectrum of candidates including women, minorities, persons with disabilities, and veterans. As an Equal Opportunity Employer and certified Virginia Values Veterans (V3) organization, we are dedicated to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/sexual orientation/gender/identity, national origin, disability or protected veteran status.

