

Reentry Specialist

\$21.97 / hour or higher DOQ + [Partial County Benefits](#). Part-time positions available (20 hours/week).

James City County's Colonial Community Corrections Agency seeks an individual to perform responsible work providing effective case management of citizens reentering society from incarceration.

Responsibilities:

- Conduct assessments and evaluations to determine the specific to determine the specific services needed to assist the offender successfully transition from jail to the community.
- Develop and coordinate the delivery of services with mental health, medical, substance abuse, educational, vocational, employment, housing, probation, social services, and other agencies as may be necessary for the successful transition of client.
- Serve on the Reentry Council and other relevant reentry teams and their sub-committees as deemed necessary.
- Facilitate Cognitive therapy groups such as Moral Reconciliation Therapy (MRT) and others.
- Provide CCC Director or designee with oral/written reports on progress. Assist in preparing necessary reports for CCC and the Department of Criminal Justice Services (DCJS). Develop and maintain database on required data elements and be prepared to provide periodic analytic reports on same.
- Provide assistance as needed to the Reentry Coordinator.

Requirements

- Must possess, or be able to obtain within 30 days of hire, a valid Virginia driver's license and have an acceptable driving record based on James City County's criteria.
- Knowledge of the Criminal Justice System; and some knowledge of interviewing and assessing client behavior.
- Skill in use of computer software, especially Microsoft Office Suite.
- Ability to display a professional demeanor that is conducive to motivating offender change; ability to adapt, modify and change in accordance with best practices as they are implemented within the agency; plan and organize work; communicate effectively both orally and in writing; establish and maintain effective working relationships with court personnel, such as judges, lawyers, commonwealth attorneys, sheriffs, police, and other criminal justice employees.

[Click here](#) for full job description. Accepting applications until 11:59PM EST on 12/15/2023. Cover letters and resumes may also be attached, but a **fully completed application** is required for your application to be considered.

Only online applications to our website will be considered. To apply, please visit the James City County Career Center at <https://jobs.jamescitycountyva.gov>