

Care Team Nurse Case Manager

\$52,339 / year or higher DOQ + [Full-Time County Benefits](#).

James City County's Social Services Department seeks an individual to perform responsible work identifying and providing services to address needs of children and their families through the provision of community-based services.

Responsibilities:

- Provides assessment of health care needs for children and their families and assists families with developing health goals as identified through the assessment.
- Provides ongoing case management services to children and their families such making referrals, monitoring status of referrals made, accompanying families to needed appointments, home visiting, helping families navigate/coordinate complicated health systems, education and conduct health education lessons specific to the family.
- Works with community professionals to coordinate care and services.
- Supports and assists the family in obtaining and maintaining a medical home including assisting the family with scheduling appointments, eliminating barriers to keeping appointments and intervening with the provider to resolve relationship issues and support to ensure seamless care as needed.
- Provides community education and consultation services for children and families. Documents accurately and timely for enrollment paperwork, reports, assessments, goal plans, and other required forms.

Requirements:

- Requires Licensed Professional Nurse (LPN) or Registered Nurse (RN) licensed from the Commonwealth of Virginia; experience working with children and families.
- Must possess, or obtain within 30 days of hire, a valid Virginia driver's license and have an acceptable driving record based on James City County's criteria.
- Knowledge of 2 generational model and with a trauma informed lens, knowledge of treatment modalities and disorders, to include mental and substance abuse, as well as knowledge of medications, indications, and contraindications to assist with health case management.
- Knowledge of principles and processes for providing customer service including setting and meeting quality standards for services, and evaluation of customer satisfaction.
- Skills in recording, interviewing, assessing, decision making, and treatment planning.
- Skill in use of computer software, especially Microsoft Office Suite; and oral and written communication
- Ability to analyze and use judgment in accomplishing diversified duties; think independently within the limits of policies, standards, and precedents.
- Must be able to work a flexible schedule, including some nights and weekends.

[Click here](#) for full job description. Accepting applications until position is filled. Cover letters and resumes may also be attached, but a **fully completed application** is required for your application to be considered.

Only online applications to our website will be considered. To apply, please visit the James City County Career Center at <https://jobs.jamescitycountyva.gov>