



MONTGOMERY COUNTY VIRGINIA

EST. 1776

Budget Manager

Montgomery County, Virginia
#111306-1

Are you eager to apply your expertise and contribute to meaningful change in people's lives? Do you seek employment with an organization that prioritizes its employee's growth, offering training, tuition reimbursement, and leadership prospects? The Office of Management and Budget is actively seeking a dynamic and collaborative team member to assume the role of Budget Manager, responsible for assisting in overseeing an annual budget of \$240 million. Situated in the County Government Center, our office is housed in a thoughtfully repurposed historic textile plant, just a short distance from downtown Christiansburg.

Montgomery County and its towns and rural communities consistently earn acclaim as an award-winning community, topping various lists year after year. Recognized as the best place to raise a family, boasting the finest metro job market for young professionals, and celebrated as an ideal retirement destination, our County also takes pride in offering the best public schools in Virginia, among other accolades. Whether you are already a resident or familiar with our community, these continuous recognitions highlight the exceptional quality of life our area provides.

We are seeking an individual who embodies the following attributes:

- Enthusiastic about delivering excellent customer service
- Positive, can-do attitude
- Innovative problem solver
- Proactive self-starter
- Lifelong learner
- Collaborative team player
- Effective communicator
- Eager to share knowledge with others

Under general supervision of the Director of Management and Budget, the **Budget Manager** will perform professional and complex analytical work involving the management, development and implementation of the County's operating, capital, and other funds budgets. This position is responsible for comprehensive budget analysis, preparing revenue projections, short and long-range fiscal forecasting, and the development of policies that affect the budget and the budget process. Work involves collecting and analyzing data; preparing reports, charts, graphs, tables and other informational materials for County staff, Board of Supervisors and external parties. Works with County leadership, department heads and County departments to develop and manage operating and capital budgets as assigned. Exercises considerable initiative and independent judgment in determining the validity and pertinence of various data obtained during research. Assists the Budget Director in making recommendations on improving County government functions. Performs other duties as assigned.

Bachelor's Degree in Accounting, Business, Finance, Public Administration or related field; Master's degree preferred, and five years related work experience. Successful candidate must have demonstrated ability to establish & maintain effective working relationships with officials, peers/associates, and related agencies. Competitive salary commensurate with experience/qualifications plus excellent benefits (health, dental, and vision, flex spending, life, disability, retirement, onsite health clinic, and more!) Interested candidates should apply online along with resume attachment at: <http://www.montgomerycountyva.gov/hr> To request an application accommodation for disabilities, contact Human Resources at 540.394.2007.

Montgomery County, VA is committed to the principles of diversity and, in that spirit, seeks a broad spectrum of candidates including women, minorities, persons with disabilities, and veterans. As an Equal Opportunity Employer and certified Virginia Values Veterans (V3) organization, we are dedicated to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/gender/orientation, national origin, disability or protected veteran status.

