



Wastewater Collection Utility Worker I/II/III/IV

The James City Service Authority seeks an individual to perform responsible work installing, maintaining, repairing, and constructing the JCSA’s water and wastewater systems. There are four levels in the Wastewater Collection series distinguished by the level of work performed and the qualifications of the employee.

Salary Negotiable depending on qualifications plus [Full-Time County Benefits](#).

There are four levels of Wastewater Collection Utility Worker distinguished by the level of the work performed and the qualifications of the employee and the requirements of the position being filled.

Classification Title	Salary Range	Salary
Wastewater Collection Utility Worker I	Grade 9	\$37,398 / yr or higher DOQ
Wastewater Collection Utility Worker II	Grade 10	\$39,968 / yr or higher DOQ
Wastewater Collection Utility Worker III	Grade 11	\$42,734 / yr or higher DOQ
Wastewater Collection Utility Worker IV	Grade 12	\$45,704 / yr or higher DOQ

Responsibilities:

- Works as a member of a crew performing manual labor installing, repairing, and maintaining JCSA sewer and water infrastructure; operates or learns to operate heavy equipment.
- Performs or learns to perform administrative tasks such as preparing work orders, mapping infrastructure, and taking measurements.
- Performs or learns to perform water distribution infrastructure inspections that center on JCSA standards; catalogs problems for repair purposes.
- Performs or learns preventive and emergency maintenance of water distribution infrastructure.
- Knowledge of occupational and safety hazards inherent with working in an underground utility section including confined space, trench safety, traffic control, and other requirements pertaining to water distribution operation and maintenance.
- Responds or learns to respond to after-hours emergencies; ability to work an on-call schedule.

Requirements:

- Any combination of education and experience equivalent to a high school diploma.
- Must possess, or be able to obtain within 30 days of hire, a valid Virginia driver’s license and have an acceptable driving record based on James City County’s criteria.
- Required to fulfill all requirements of JCSA’s Respiratory Protection Program.
- Knowledge of safe and effective use of hand and power tools; knowledge of principles and processes for providing customer service including setting and meeting quality standards for services, and evaluation of customer satisfaction.
- Skill in use of computer software.
- Ability and tolerance to function in an environment that requires the use of respiratory protection devices; communicate effectively both verbally and in writing; follow both verbal and written instructions; establish and maintain effective working relationships with staff and the public.

Position Level	Requirements
Wastewater Collection Utility Worker I	<ul style="list-style-type: none"> • Some experience in maintenance and repair of underground utilities preferred. • Must obtain Virginia Class A Commercial Driver's permit with endorsements within 30 days of hire and the license within 6 months of hire. • Knowledge of the safe and effective use of hand and power tools.
Wastewater Collection Utility Worker II	<ul style="list-style-type: none"> • Some experience in semi-skilled work installing, repairing and maintaining water distribution and wastewater collection systems. • Considerable knowledge of occupational and safety hazards inherent with working in an underground utility section. • Ability to safely operate heavy equipment including excavator, front loader, dump truck and combination vehicles. • Must meet all requirements of Wastewater Collection Utility Worker I; must successfully complete required training and written exam for Wastewater Collection Utility Worker I as determined by department.
Wastewater Collection Utility Worker III	<ul style="list-style-type: none"> • Considerable skilled experience as a senior crew member in installing, repairing, and maintaining water distribution and wastewater collection systems. • Must be able to plan and manage a small (equal to or less than 6-inch in diameter) sewer main emergency repair. • Must demonstrate considerable skill at operating heavy equipment including excavator, front loader, dump truck, and combination vehicles. • Ability to assist in planning projects, secure resources and mobilize staff and equipment to complete repairs. • Must meet all requirements of Wastewater Collection Utility Worker II; must successfully complete required training and written exam for Wastewater Collection Utility Worker II as determined by department.
Wastewater Collection Utility Worker IV	<ul style="list-style-type: none"> • Advanced knowledge and skilled experience as a senior crew member in installing, repairing, and maintaining water distribution and wastewater collection systems. • Must be able to plan and manage a sewer installation or repair where excavation is greater than 4 feet. • Must meet all requirements of Wastewater Collection Utility Worker III; must successfully complete required training and written exam for Wastewater Collection Utility Worker III as determined by department. • Attend and pass Asbestos awareness Class.

[Click here](#) for full job description. Accepting applications until position is filled. Cover letters and resumes may also be attached, but a fully completed application is required in order for your application to be considered.

Only online applications to our website will be considered. To apply, please visit the James City County Career Center at <https://jobs.jamescitycountyva.gov>