



City of Harrisonburg Emergency Management Generalist

SALARY	\$25.63 - \$28.20 Hourly \$2,050.40 - \$2,256.00 Biweekly \$4,442.53 - \$4,888.00 Monthly \$53,310.40 - \$58,656.00 Annually	LOCATION	Harrisonburg, VA
JOB TYPE	Full-Time	JOB NUMBER	5551 - (Sept 2023)
DEPARTMENT	Fire	OPENING DATE	09/21/2023
CLOSING DATE	Continuous	FLSA	Non-Exempt

Description



Are you searching for a career opportunity that allows you to utilize your experience in emergency preparedness, management, and mitigation, grant administration, community resiliency, or emergency management? If so, consider applying for the Emergency Management Generalist position with the City of Harrisonburg Fire Department!

The Emergency Management Generalist role is a full-time position with benefits and a preferred hiring range of \$25.63 - \$28.20 per hour (equivalent to \$53,310 - \$58,656 annually); however, an exact salary will be dependent upon the selected candidate's qualifications/experience and in compliance with City policy.

As the Emergency Management Generalist, you'll play a critical role in the City's success by coordinating, planning, training, and preparing City staff in emergency preparedness as part of the Office of Emergency Management. Additionally, you'll provide assistance in evaluating internal and external agency emergency action plans and periodically measure, evaluate, and revise the City's Emergency Operations Plan (EOP). As a subject matter expertise, this role will participate in Fire Department, Homeland Security, and Emergency Management grant management duties.

A detailed list of essential functions along with the ideal candidate's knowledge, skills, and abilities for this position is available in the [Emergency Management Generalist class specification](#).

Minimum Qualifications

- Associate degree with coursework in Emergency Management, Public Health, Healthcare Administration, Fire Science, or Public Administration, or related field and moderate (1-3 years) experience in fire and medical service administration, grant administration, or emergency management. An equivalent combination of education and experience may be used to meet this requirement. *Bachelor's degree preferred but not required for consideration.*
- Valid driver's license.
- Possession of the following at time of hire:
 - Federal Emergency Management Association (FEMA) Professional Development Series; and
 - FEMA Incident Command Systems (ICS) 100, 200, 700, and 800.
- Possession of the following within one year of hire:
 - ICS 300 and 400; and
 - FEMA Advanced Professional Series.
- [Click here to view the physical requirements of the position.](#)

The selected candidate for this position will be subject to the following screenings and must receive satisfactory results:

- Industry-specific physical exam;
- DMV record review;
- Drug screening;
- Personal History Statement; and
- Criminal background investigation.

Supplemental Information

To Apply: In order to be considered, all candidates must submit a complete City of Harrisonburg online employment application, including previous work experience and education history. **Application review is expected to begin by October 11, 2023.** This position may close at any time after 10 calendar days. (posted 09/21/2023)



The City provides an excellent benefits package including health insurance, retirement (VRS & MissionSquare), life insurance, paid leave and holidays.

All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, national origin, disability or veteran status.

The City of Harrisonburg is an Equal Opportunity Employer.

Agency	Address	Phone	Website
City of Harrisonburg	409 South Main Street Third Floor Harrisonburg, Virginia, 22801	540.432.8920	https://www.harrisonburgva.gov/employment