

## **Planner I/II/III – Stormwater and Resource Protection**

\$48,903 - \$56,036 / year DOQ + [Full-Time County Benefits](#).

James City County Stormwater and Resource Protection Division seeks an individual to perform experienced professional work participating in the development of various technical tasks in support of the Stormwater and Resource Protection Division for the County. This individual will perform experienced professional work in administering and enforcing elements of the Chesapeake Bay Preservation and Wetlands Ordinances for James City County and in the implementation of comprehensive water quality programs and projects, including watershed management plans and the County's Municipal Separate Storm Sewer System (MS4) permit.

### **Responsibilities:**

- Perform independent and detailed work on projects, policies, and recommendations concerning development in environmentally sensitive areas of the county and areas of the county regulated by the Chesapeake Bay Preservation Ordinance.
- Participate in the development of projects, policies, and recommendations concerning development in environmentally sensitive areas of the county; work closely with citizens and businesses to address water quality and drainage issues; respond to citizen, applicant, developer, and media inquiries related to the Chesapeake Bay Preservation Ordinance for James City County and development cases as well as inquiries related to the Chesapeake Bay/Wetlands Board processes.
- Process and review legislative and administrative development applications for adherence to County goals and policies, Chesapeake Bay Preservation Ordinance requirements and watershed management plans, and prepare recommendations and reports on assigned cases.
- Manage assigned projects and cases by coordinating and facilitating inter-departmental and inter-agency review.
- Present assigned projects, reports, cases, and other materials and acts as a liaison to local and regional committees, appointed boards and the Board of Supervisors, to also specifically include the Chesapeake Bay/Wetland Board; prepare materials and provide support to the Stormwater Program Advisory Committee as they assist stormwater programs.
- Plan, develop, implement and administer comprehensive water quality programs and projects, to include water quality monitoring and TMDL tracking; maintain results database and prepare annual reports.
- Provide guidance and training on stormwater materials; help to maintain and organize training materials for the division; recommend improvement to training procedures and materials.
- Prepare information and data to meet the Municipal Separate Storm Sewer System (MS4) program plan; coordinate data submissions from County agencies summarizing MS4 permit efforts and activities; prepare the annual MS4 Permit Program report for Department of Environmental Quality (DEQ); ensure report fully reflects scope of permit activities.

### **Requirements:**

- Any combination of education and experience equivalent to a Bachelor's degree in environmental science, biology, ecology, civil engineering or other natural resource management field and, considerable professional experience.
- Must possess or be able to obtain within twenty-four (24) months of hire, Stormwater Inspector Certification from the Department of Environmental Quality.
- Must possess a valid Virginia driver's license and have an acceptable driving record based on James City County's criteria.
- Knowledge of organizing, planning, coordinating, managing, and directing comprehensive water quality programs or projects; storm water management, treatment approaches, tools to address bacteria, sediment, and environmental hazards; principles and processes for assessing water quality conditions, including water quality standards and methods and techniques related to the evaluation of water quality.
- Ability to review technical site development plans and applications, and planning projects; analyze and interpret complex natural resources data; establish and maintain effective working relationships with County staff and the public.
- Ability to communicate effectively with others, both orally and in writing; compile and analyze technical and statistical information and prepare reports, plans, policies, ordinances, and other planning documents;

prepare and present technical information clearly to large groups and the public; establish and maintain effective working relationships with professional colleagues, employees, representatives of other public agencies, and the public; negotiate effectively; work as a team member; read and interpret site plans, conceptual plans, and subdivision plans.

[Click here](#) for full job description. Accepting applications until position is filled. Cover letters and resumes may also be attached, but a **fully completed application** is required for your application to be considered.

Only online applications to our website will be considered. To apply, please visit the James City County Career Center at <https://jobs.jamescitycountyva.gov>