

Hanover County Government  
Community Services Board  
Clinical Supervisor – Adult Outpatient/Case Management  
Salary: \$69,836.00 - \$77,000.00

Hanover County Community Services Board (HCCSB) is seeking a Clinical Supervisor for Adult Outpatient and Case Management Services. If you're looking for meaningful work in a smaller, close-knit community with a manageable workflow and pace, this could be the job for you.

This position has clinical and administrative oversight for a team of Clinicians and Case Managers who serve individuals experiencing challenges with mental health and co-occurring mental health and substance use disorders.

Join a team that promotes safety, respect, trust, and a sense of belonging with each other and the individuals we serve. Apply today.

Click here to learn more about our team and the community we serve!  
<https://youtu.be/xtB95I4Xhvw>

**General Description:** This is a professional position. The incumbent performs complex tasks to provide direct clinical, mental health and/or substance use disorder services to residents of Hanover County, to include crisis services. These services may be provided in a variety of settings to include an outpatient clinic, in the client's home or in the community.

Incumbent also provides clinical and administrative supervision to a team of services providers.

**Organization:** The Clinical Supervisor usually reports to a Program Coordinator and supervises Clinicians and/or Case Managers.

**Essential Functions:**

- Supervises employees, performing related human resources functions and completing necessary paperwork, including clinical chart reviews.
- Conducts initial screenings to determine services needs and appropriateness of requested services.
- Provides initial diagnostic assessments and develops service plans.
- Provides individual, family and group therapy.
- Provides outreach, crisis intervention, and pre-admission screenings, as needed.
- Provides treatment planning and case coordination for assigned cases.
- Completes paperwork, documentation and files as required.
- Participates in consultation and education activities in the community as assigned.
- Interacts with and develops positive relationships with other community organizations or agencies.
- Participates in program planning and special projects.
- May manage satellite office.
- Performs related work as assigned.
- May work outside of regular business hours

**Working Conditions:**

- A. Hazards
  - May interact with challenging family situations.
- B. Environment
  - Office
  - Field
- C. Physical Effort
  - Minimal
- D. Exempt

**Knowledge, Skills and Abilities:** Requires a knowledge of and skills in human behavior change strategies and techniques, crisis intervention theory and techniques, DSM assessment and diagnosis, various mental health treatment modalities/ethical issues in MH service delivery, clinical supervision/personnel management, Medicaid and licensure regulations, reimbursement, identification and management of program goals, and monitoring of service delivery. Must be able to communicate effectively, both orally and in writing. Ability to work effectively while managing multiple goals and processes, required. Must be able to establish and maintain effective working relationships with clients, families, staff, Board members, and community groups. Computer literacy, preferred.

**Education, Experience and Training:** Master's degree in related field required with at least two (2) years of experience in a mental health/substance abuse setting. Demonstrated leadership ability and/or experience, preferred. Professional license issued by the State of VA as LCSW (Licensed Clinical Social Worker) or LPC (Licensed Professional Counselor) required – **OR** – Any equivalent combination of education, experience and/or training sufficient to demonstrate the knowledge, skills and abilities is acceptable.

**Special Conditions:**

- Criminal Records Check, including fingerprinting
- Valid Commonwealth of Virginia Driver's License
- TB test
- CPS (Child Protective Services) Check
- Twelve-month probationary period
- Staff who work in the crisis division and/or support crisis response will work weekends, overnights, holidays, and inclement weather on a rotating basis. These staff are deemed essential personnel, with the responsibilities outlined in the Hanover County Human Resources Policy Manual.

For more information and to apply, please visit [www.hanovercountyjobs.com](http://www.hanovercountyjobs.com)