



## **PLANNER**

### **Town of Culpeper**

**Salary Range - \$52,669.19 - \$107,859.17**

The Town of Culpeper's Planning & Community Development Department is seeking qualified applicants for a Planner. Selected candidate will be placed at the level of Planner I, Planner II, or Senior Planner depending on experience and qualifications.

**Primary functions include:** review land use applications; ensure compliance with ordinances, statutes, and regulations; provide professional planning services; gather and analyze data; provide support to department director and various boards and committees; prepare plans for special projects related to parks, trails, transportation, and economic development; prepare grant applications and provide grant administration for various projects; and perform related tasks as required.

**Skills & Qualifications:** Candidate must have thorough knowledge of the principles and practices of planning and zoning; general knowledge of current literature and recent developments in the field of planning and zoning; general knowledge and experience with ArcGIS, Adobe InDesign, Microsoft Office and other software programs needed to clearly convey information; ability to interpret various rules and regulations; ability to prepare and present technical information clearly; and ability to establish and maintain effective working relationships with associates and the general public.

**Education & Experience:** Any combination of education and experience equivalent to graduation from an accredited college or university with major coursework in urban planning, landscape architecture, or a related field and some experience in professional planning work.

**Preferred Qualifications:** Certified Zoning Administrator (CZA), American Institute of Certified Planners (AICP) or similar designation(s).

Application and position profile are available at [www.culpeperva.gov](http://www.culpeperva.gov). Open until filled. Initial review of applications will be completed on August 25, 2023.

**EOE**