



## COUNTY OF ACCOMACK HUMAN RESOURCES

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### Deputy Finance Director - Systems and Financial Reporting

#### Full-time w/benefits | *Salary based on Experience*

The County of Accomack is seeking qualified applicants for a full-time Deputy Director for the Finance Department. This is one, of two deputy director level positions in the Finance and serves as part of the department's leadership team.

This position is responsible for the oversight of, and coordination with other County departments, for leveraging the tax software used for assessment and collection of property taxes. Additionally, the position will be responsible for posting, as collected, to the general ledger. The position will provide assistance with semi-annual tax bill preparation, perform quality control and review for timely delivery of tax bills. A major portion of work will be to be a part of the County's ERP system implementation project. This will include assessing business processes; testing and review of output and parallel legacy system; possibly create documentation for the new system and serve as an SME during end user training for the financial related modules.

Will have a lead role in preparation for annual external audit, including specific work areas, such as new GASB implementations, Pension and OPEB reporting/schedules, accumulation of needed year-end data, such as tax accruals, compensated absences, etc., co-ordination with external component units for their timely reporting, assistance in preparation of ACFR exhibits.

**Minimum qualifications include:** Bachelor's Degree in Accounting, Finance or Business Administration; One (1) to three (3) year's prior experience in governmental accounting, systems, and/or financial reporting for localities, authorities or in higher education; or an equivalent combination of education, training, and experience. **Preferred qualifications:** CPA or CPA candidate; supplemented by more than 5 years previous related experience; experience with implementation of ERP system; Previous grant accounting experience is also a plus. Satisfactory completion of a criminal background check, DMV records check and drug screening are required prior to employment

**First consideration will be given to applications received prior to 4:30 p.m. on Thursday August 31, 2023. Please be sure to attach a current resume to your [application](#) and to provide in a cover letter your salary requirements.**

For questions, or to request accommodation, please contact: Human Resources, 757-787-5710  
or [AskHR@co.accomack.va.us](mailto:AskHR@co.accomack.va.us)