



## SUBMISSION FORM

All submission forms must include the following information. Separate submission forms must be turned in for each eligible program. **Deadline: July 1, 2023.** Please include this submission form with the electronic entry. If you do not receive an email confirming receipt of your entry within 3 days of submission, please contact [Gage Harter](#).

### PROGRAM INFORMATION

County: County of Henrico  
Program Title: On-Demand Support for Teaching With Technology  
Program Category: Organizational Department

### CONTACT INFORMATION

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### SIGNATURE OF COUNTY ADMINISTRATOR OR DEPUTY/ASSISTANT COUNTY ADMINISTRATOR

Name: Brandon Hinton  
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Signature: 

## **Program Overview**

Henrico County Public Schools is committed to providing all staff and students with the essential technologies to support student life-readiness as defined by the division's graduate profile, the Henrico Learner Profile. In the 2022-23 school year, HCPS staff members engaged with multiple new teaching and learning technologies, including new devices and division-procured digital learning resources. To help all staff members use these new technologies, HCPS' innovation team created the On-Demand Support for Teaching with Technology webpage. The page is hosted on the division's HCPS U website, an online hub where staff can access division-provided professional learning opportunities. To help staff self-prepare and become comfortable with the new technologies, the On-Demand Support for Teaching with Technology web page includes quick-start guides for the technology required for teaching and learning.

## **Problem/Challenge/Situation Faced by Locality**

In the 2022-23 school year, HCPS introduced new devices for students and associated staff members in kindergarten through eighth grade and interactive ActivePanels for increased student engagement in the classroom. In addition, these new technologies provide an opportunity to support staff with on-demand resources to assist teachers in quickly becoming comfortable with the technology changes, enabling teachers to focus on designing, delivering and assessing student learning.

HCPS approves digital learning tools across the division, all of which have been vetted for data privacy, network security, instructional value and alignment. This ongoing process affords the opportunity for on-demand learning for all staff members.

As with many other school divisions, HCPS has many new staff and substitutes who support our classrooms. Both of these groups need on-demand resources for teaching with technology to help maximize learning and speed up their acclimation process.

## **How Program Fulfilled Awards Criteria**

The school division's instructional model helps teachers use best practices for designing, delivering and assessing student learning. The model provides a framework for HCPS to foster student success, the goal of the Henrico Learner Profile. Of course, technology provided by the school division plays a prominent role. Just as students should have access to "anytime, anywhere" learning, HCPS' 4,200 teaching staff members should have on-demand professional learning and resources that empower them to use division-provided technology to maximize

student learning and life-readiness. The [On-Demand Support for Teaching with Technology](#) web page is a major, innovative component of meeting this goal.

### **How Program Was Carried Out**

The On-Demand Support for Teaching with Technology webpage aimed to provide on-demand professional learning resources to help teachers get started with the technologies for teaching and learning needed to start the 2022-23 school year. In addition, established staff members needed help using more advanced options. To accomplish this goal, HCPS' innovative learning coaches began identifying "essential" technologies and "beyond essential." Once these were identified, coaches worked with innovation specialists to develop short "getting started" guides for each technology resource. Each guide includes:

- A description of the technology and its purpose.
- How to access the technology.
- "Getting started" directions.
- Troubleshooting tips.
- Additional resources for those who desire to go further.

Because not all staff members are comfortable with self-guided resources and may desire in-person learning, innovative learning coaches also produced a turnkey professional learning resource with each "getting started" guide that any coach or staff member could use. This getting started guide could be used during a faculty meeting and facilitated by a coach or teacher at the school in order to provide that personal hands-on experience.

Project preparation began in May of 2022, with the goal of the webpage being available to all staff by returning to school in August 2022. The project's success in meeting this timeline could not have been possible had it not been for the support of Henrico County's funding of 67 Innovative Learning Coaches, who built the online support documents and helped teachers use technology by providing in-person professional learning opportunities during the summer of 2022.

### **Financing and Staffing**

No capital costs were incurred during the implementation of this project. Operating costs include the contracted work time of the HCPS innovative learning coaches and specialists to create this on-demand professional learning resource for staff.

### **Program Results**

The On-Demand Support for Teaching with Technology webpage ensures that any HCPS staff member has the resources to get started with any technology deemed "essential" or "beyond essential" for teaching and learning. Because the division's HCPS U website has been established to find support for teaching and learning, including the on-demand webpage, it makes

it easy to find. Since the beginning of August 2022, the site has received more than 92,000 views by more than 6,600 individual users. The ease of use and accessibility to “Find it in the U!” (HCPS U) has enhanced opportunities for our new and established staff members to get on-demand support for teaching with technology. This supports life-ready learning for students as defined by the Henrico Learner Profile.

### **Brief Summary**

As students gain access to more and more innovative learning resources, teachers have to be able to comprehend these resources as well, and the On-Demand Support for Teaching with Technology web page has been instrumental in guiding teachers through the learning process. Innovative Learning Coaches had to consider the many resources that were either critical or just useful to the daily curriculum of a teacher, and that knowledge informed the guides laid out on the web page. The page has the ability to guide teachers through every step of a technological process, and it’s been used nearly 100,000 times since its inception last August. The On-Demand Support for Teaching with Technology web page has ensured that every teacher at Henrico County Public Schools can take advantage of classroom technology to its fullest potential, regardless of experience or comfort level.

**On-Demand Support for Teaching With Technology  
Supplemental Material**

[HCPS University website](#)

[HCPS Instructional Model](#)

[Henrico Learner Profile](#)