



SUBMISSION FORM

All submission forms must include the following information. Separate submission forms must be turned in for each eligible program. **Deadline: July 1, 2023.** Please include this submission form with the electronic entry. If you do not receive an email confirming receipt of your entry within 3 days of submission, please contact [Gage Harter](#).


PROGRAM INFORMATION

County: County of Henrico
Program Title: Adult Education Virtual Learning
Program Category: Health and Human Services

CONTACT INFORMATION

Name: Victoria Davis
Title: Public Relations Specialist
Department: Public Relations
Telephone: 804-501-4933 Website: www.henrico.us
Email: dav127@henrico.us

SIGNATURE OF COUNTY ADMINISTRATOR OR DEPUTY/ASSISTANT COUNTY ADMINISTRATOR

Name: Brandon Hinton
Title: Deputy County Manager for Administration
Signature: 

Program Overview

The focus of the comprehensive virtual learning integration project was to expand the technology capabilities of Henrico County Public Schools' Adult Education Center in an effort to provide students preparing to take their GED tests and English language learners with a robust virtual learning program.

The goal was to provide 50 staff members (composed of adult basic education, adult secondary education and English literacy instructors) with the hardware, software and training necessary to deliver a virtual learning curriculum to adult learners by January 2022. The school division's Adult Education Center successfully met this goal.

Problem/Challenge/Situation Faced by Locality

The rationale for this project arose during the 2020-21 academic year, when the COVID-19 pandemic was affecting all facets of education. After the Adult Education Center made a sudden shift to virtual learning, it became apparent that the Center needed a more robust information technology infrastructure and knowledge base to fully address the needs of the adult learner community.

How Program Fulfilled Awards Criteria

The HCPS Adult Education Center identified a need to improve its capabilities to provide instruction to adults in the virtual learning environment. Working with local partners and the private sector, it developed and implemented a strategy to do so.

How Program Was Carried Out

The program's objective was to ensure that the instructional staff received Chromebook computers, access to instructional software applications, and the professional development training needed to use those tools effectively in a learning environment.

The timeline for the project called for organizers to:

- Procure 50 Chromebooks by September 2021.
- Assign all active teachers to the local school database management system by October 2021.

- Provide professional development sessions intended to support virtual learning delivery by November 2021.
- Determine the degree of virtual learning expansion and execute it by January 2022.

Local partners included HCPS innovative learning coaches, the HCPS Technology Department, and various virtual learning product vendors.

Financing and Staffing

The initial cost of the project was \$17,090.50 for the purchase of 50 Chromebooks. This expense was covered by federal grant funding.

Program Results

As of January 2022, the project was successfully implemented. Chromebooks were procured, and the teaching staff received training in using the Chromebooks as well as web-based applications and learning tools.

Brief Summary

As a response to the growing need for virtual learning during the pandemic, HCPS' Adult Education Center acted to equip its staff with the resources needed to deliver for its many adult learners. The pandemic necessitated adaptability by schools and teachers in the way information is delivered to their students, so plenty of time, money, and resources were put toward helping these teachers maintain a high quality of education for adult learners through virtual methods. This included a host of new Chromebooks and special training for all the staff. The Center was able to successfully implement all of these new resources and abilities by January 2022, ensuring that virtual education will be viable for its adult learners into the future.