

Active Transportation Program Manager (Transportation Planner IV)

Salary - \$87,709.02 - \$146,181.36 Annually

Location - FAIRFAX (EJ03), VA

Job Type - FT Salary W BN

Job Number - 23-02186

Department - Transportation

Opening Date - 07/22/2023

Closing Date - 8/11/2023 11:59 PM Eastern

Pay Grade - S30

Posting Type - Open to General Public

To apply: <https://www.governmentjobs.com/careers/fairfaxcounty/jobs/4123168/active-transportation-program-manager-transportation-planner-iv?keywords=active%20trans&pagetype=jobOpportunitiesJobs>

Job Announcement

Since 1977, the Fairfax County Department of Transportation (FCDOT) has served the Fairfax County community by enhancing mobility, safety, and the quality of life of residents, businesses, and visitors through planning, coordinating, funding, implementing, and sustaining a multimodal transportation system. FCDOT is seeking a motivated, highly qualified, and public service-oriented Transportation Planner IV to join the Capital Projects and Traffic Engineering Division. Provides policy, planning, engineering, and operations expertise related to pedestrian, bicycle, and shared micromobility capital projects and programs. In a dynamic and quickly evolving environment, provides a challenging and rewarding experience for an individual invested in achieving the county's ambitious active transportation goals.

Responsibilities include:

- Managing a professional team and completing assignments related to:
 - Managing planning studies, providing policy and technical expertise, and developing recommendations to meet the County's active transportation goals
 - Developing and reviewing intersection, roadway, and other multimodal transportation facility design plans, feasibility studies, and environmental impact assessments
 - Identifying need, location, and scope of new pedestrian, bicycle, trail, and shared micromobility facilities and equipment
 - Defining and negotiating scopes of work for contracted deliverables and services, ensuring accurate and high-quality work products and services
 - Developing, monitoring, and managing active transportation capital project and program budgets, schedules, and operations, ensuring projects and services are delivered, as required
- Identifying, responding to, and resolving public concerns related to active transportation facilities and services
- Preparing and communicating technical reports, status reports, meeting summaries, letters, official items for Board of Supervisors' consideration, and other documents, as required
- Preparing presentations for and serving as a subject matter expert at project-related public meetings, briefings for senior leadership and/or elected officials, and other audiences, as required to meet specific audience needs

- Attending other project-related meetings, both in-person and virtual, including occasional evenings and weekends

For more information on the Fairfax County Department of Transportation, please click [here](#).

Employment Standards

MINIMUM QUALIFICATIONS:

[Any combination of education, experience, and training equivalent to the following:](#)

(Click on the aforementioned link to learn how Fairfax County interprets equivalencies for “Any combination, experience, and training equivalent to”)

Graduation from an accredited four-year college or university with a bachelor's degree in civil engineering, urban, regional or transportation planning, or a closely related field, plus five years of progressively responsible transportation planning related experience. The years of experience should include at least one year in the specific area of assignment (e.g., SAS, Modeling, Facilities Maintenance, et al).

CERTIFICATES AND LICENSES REQUIRED:

A valid motor vehicle driver's license.

NECESSARY SPECIAL REQUIREMENTS:

The appointee to this position will be required to complete a driving record check to the satisfaction of the employer.

PREFERRED QUALIFICATIONS:

- Master's degree and five years of experience in civil engineering, or urban, regional or transportation planning related to active transportation capital projects
- Knowledge of the Americans with Disabilities Act (ADA) and active transportation facility design requirements
- Knowledge of and experience with budgeting, financial management, procurement, contract management, and reporting
- Strong organizational, time management, and project management skills, including ability to coordinate multiple projects, prioritize, and meet established deadlines
- Strong written communication skills, including ability to prepare presentations, technical memoranda, non-technical memoranda, letters, and other correspondence
- Strong oral communication skills, as well as experience presenting to and providing subject matter expertise for and engaging with elected officials, staff, and the community
- Strong interpersonal skills and demonstrated ability to establish and maintain positive working relationships
- Demonstrated success as a supervisor, including coaching and training
- Desire to advance a collaborative and supportive culture

PHYSICAL REQUIREMENTS:

Work is generally sedentary. However, employee may be required to do some walking, standing, bending, and carrying of items less than 25 pounds in weight. Conducts periodic field observations requiring standing, riding, and exposure to the elements (weather). All duties performed with or without reasonable accommodations.

SELECTION PROCEDURE:

Panel interview and may include exercise.

The population of Fairfax County is very diverse where 39.8% of residents speak a language other than English at home ([Spanish, Asian/Pacific Islander, Indo-European, and others](#)) and we encourage candidates bilingual in English and a foreign language to apply to this opportunity.

Fairfax County Government prohibits discrimination on the basis of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, disability, sexual orientation, gender identity, genetics, political affiliation, or military status in the recruitment, selection, and hiring of its workforce.

Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. Contact 703-324-4900 for assistance. TTY 703-222-7314. DHREmployment@fairfaxcounty.gov EEO/AA/TTY.