

CITY OF HARRISONBURG
invites applications for the position of:

Van/Car Driver

An Equal Opportunity Employer

SALARY:

Hourly
\$14.77 - \$16.99

OPENING DATE: 02/17/23

CLOSING DATE: Continuous

DESCRIPTION:



Do you have an excellent driving record and enjoy driving? If so, apply to become a Van/Car Driver in the Harrisonburg Department of Public Transportation and get paid for doing what you love!

The Van/Car Driver is a full-time position with benefits and a preferred hiring range of: \$14.77 - \$16.99 per hour. The ideal candidate for this position must have a driving record in accordance with City policy and be available for at least 6 hours per day (Monday - Friday) to drive students from Harrisonburg to Charlottesville. **A Commercial Driver's License (CDL) is not required for this position.**

As a Van/Car Driver, you'll be assigned to a route and will be responsible for:

- Driving students to their destination and making the return trip;
- Assisting in the boarding process and off-loading process of students;
- Operating a radio to report unusual traffic conditions, vehicle condition, passenger emergencies, or other issues that may arise;
- Performing pre-trip inspection of a medium-sized passenger vehicle;
- Reporting operating and equipment deficiencies;
- Cleaning and fueling vehicle;
- Maintaining discipline in the vehicle in order to ensure passenger safety.

A detailed list of the ideal candidate's knowledge, skills, and abilities is available in this position's [class specification](#).

Minimum Qualifications:

- High school diploma or GED and some experience operating passenger vehicles or similar equipment and in dealing with the public. An equivalent combination of education and experience may be used to meet this requirement.
- A valid driver's license is required. A Commercial Driver's License (CDL) is preferred but not required to perform the duties of this position.
- [Click here for the physical requirements of this position.](#)

The selected candidate for this position will be subject to the following screenings and must receive satisfactory results:

- Criminal background check;
- DMV record review;
- Virginia Department of Education physical examination;
- Alcohol and controlled substances testing as required by the City of Harrisonburg.

Candidates who possess a valid CDL at the time of hire will be subject to a Federal Motor Carrier Safety Administration (FMCSA) Clearinghouse Query and FMCSA regulations if the CDL is utilized while employed with the City.

To Apply: In order to be considered, all candidates must submit a complete a City of Harrisonburg online employment application, to include previous work experience and education history. This position may close at any time after 10 calendar days. (posted 02/17/2023)

The City provides an excellent benefits package including health insurance, retirement (VRS & MissionSquare), life insurance, paid leave, holidays and more.

All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, national origin, disability or veteran status.

The City of Harrisonburg is an Equal Opportunity Employer.

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.harrisonburgva.gov/employment>

Job #5624 - (Feb 2023)
VAN/CAR DRIVER
CM

OUR OFFICE IS LOCATED AT:
409 South Main Street
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