



**UTILITY PROJECTS MANAGER**  
**Public Works Department**  
**Starting Salary Range: \$ 79,134 - \$ 104,853 DOQ**

***“One team for a great community.”***

Located 47 miles south of the Nation’s capital and 53 miles north of the State capital, the City of Fredericksburg continues to be a growing community in the region. Working for the City of Fredericksburg is an opportunity to make a meaningful difference in the lives of others. It is also an opportunity to have a hand in the development of a city that maintains its community values, while meeting community needs as it grows. The City team is committed to making Fredericksburg the place to live, work and raise a family.

***“The Position”***

The City of Fredericksburg is seeking an experienced, knowledgeable, and professional project manager for its Utility Projects Manager. This new position performs work under limited supervision, while maintaining a high level of customer service to all project stakeholders. Primary responsibilities include public utility project management and oversight for the development, design, and construction of utility maintenance projects, capital improvement projects, and emergency/unplanned projects, as well as assisting in the development and administration of a variety of water and sewer related programs. management of all phases of the project life-cycle process, from conception/initiation through closing, in order to deliver a specified product, service, system or result within the constraints of the project scope, resources, time and budget for various types of infrastructure projects. The position coordinates with other City departments and external organizations on projects and programs that may affect the City’s water and sewer utilities.

*Education, Experience and Credentials:* A Bachelor’s degree from an accredited college or university in Civil Engineering, Environmental Science, or other relevant field experience that provides the required knowledge, skills, and abilities; combined with a minimum of three (3) years of continuous progressive experience in utility construction, operations, or project management, preferably within a local government setting. Licensed Professional Engineer (P.E.) in the State of Virginia required, or ability to obtain licensure within 6 months of date of hire. Preferred: 3-5 years’ experience in direct/managing municipal public works operations & administration, or projects management, preferably in a local government setting.

The deadline for submitting completed City applications with submitted cover letters and resumes is 11:59 pm on **March 24, 2023**.

Come be part of a knowledgeable and amazing work team committed to excellence in serving a thriving and growing community and the commitment to [City’s Core Values](#). The hiring range for the position is \$79,134 - \$104,853, depending on qualifications and experience. Significant direct experience is required to obtain the higher end of the hiring range.

Relocation assistance is available if needed for the successful candidate. The City is a member of the Virginia Retirement System and offers competitive health insurance and leave benefits.

Applications and additional information may be found at [www.fredericksburgva.gov/Employment](http://www.fredericksburgva.gov/Employment).

*The City of Fredericksburg provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.*

City of Fredericksburg  
Human Resources Department  
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P. O. Box 7447  
Fredericksburg, VA 22404-7447  
[hr@fredericksburgva.gov](mailto:hr@fredericksburgva.gov)



**Capital Projects Manager – Public Works - Supplementary Questions:**

Question 1: Are you licensed as a Professional Engineer in the Commonwealth of Virginia (or ability to obtain licensure within 6 months of appointment.)?

Question 2: Do you have at least a minimum of three (3) years of experience in local government public works operations & administration or project management of municipal capital infrastructure projects?

Question 3: Please identify the number of years that you have as a project manager.

Question 4: Please briefly describe the largest capital project that you directly managed and what was its budget amount.

Question 5: Do you have supervisory experience in a municipal or public sector environment and, if so, how many years?