



PRINCIPAL REGIONAL PLANNER

Location:	Chesapeake, VA – Hampton Roads (Southeastern Virginia)
Classification:	Full-time, 40 hours per week; FLSA Exempt status
Salary:	Starting salary DOE/DOQ; Full Benefits
Closing Date:	Open Until Filled

About the HRPDC

The Hampton Roads Planning District Commission (HRPDC), one of 21 Planning District Commissions in the Commonwealth of Virginia, is a regional organization representing this area's seventeen local governments. The purpose of planning district commissions, as set out in the Code of Virginia, Section 15.2-4207 is *...to encourage and facilitate local government cooperation and state-local cooperation in addressing on a regional basis, problems of greater than local significance.* The HRPDC serves as a resource of technical expertise to its member local governments and provides assistance on local and regional issues pertaining to Economics, Emergency Management, Housing, Planning, and Water Resources, and provides a robust education and outreach program through its Communications department. The HRPDC staff also serves as the support staff for the Hampton Roads Transportation Planning Organization (HRTPO), which is responsible for transportation planning and decision-making in the region. The HRPDC is an equal opportunity employer. For more information on the HRPDC, visit www.hrpdcva.gov.

The Position

The Hampton Roads Planning District Commission (HRPDC) is seeking a candidate for the position of Principal Regional Planner to perform advanced professional and administrative work in planning and supervising the activities of a staff engaged in an area of regional and environmental planning, policy analysis, and economics; does related work as required. Also performs complex technical and professional tasks related to a variety regional planning topics. This position attends day and evening meetings on an as needed basis to represent the HRPDC before various local, state and federal agencies, technical advisory committees and citizen groups. Qualified applicants must be a U.S. citizen or permanent resident.

The Candidate

The candidate must have:

- Ability to perform advanced professional work related to a variety of planning assignments.
- Ability to assist and advise the HRPDC Deputy Executive Director in the coordination and supervision of the regional planning and economics activities of the HRPDC. Must be able to supervise the work of planning and economics employees.
- Ability to manage all program aspects of regional planning activities in a regional planning office, including project management, project coordination, and project implementation. Ability to develop research methodologies, collect and analyze complex data and prepare and present comprehensive technical reports on a variety of regional planning matters. Oversees and manages department staff.
- Ability to assist and coordinate with local governments, planning directors, and organizations in the development of plans, ordinances, environmental studies and programs and related activities. Coordinates miscellaneous activities with local agencies.
- Ability to provide liaison, information and technical assistance on regional, comprehensive and environmental planning, development and regulatory matters to local, state and other public agency officials, their consultants and private entities.
- Comprehensive knowledge to represent the HRPDC on regional, comprehensive and environmental planning matters at various local, state, federal and private meetings and technical committees.
- Demonstrated experience in administering and coordinating regional grant programs for a variety of federal, state and local programs, including preparation of grant proposals.
- Ability to oversee various planning-related contracts.
- Ability to prepare and make presentations to the HRPDC Board, technical committees, local governments and other entities related to the program areas.

- Comprehensive knowledge of the theories, principles, practices and techniques of regional, comprehensive and environmental planning. Must have ability to develop research methodologies, collect and analyze complex data, develop plans, studies and programs.
- Foundational knowledge of the current literature and recent developments in local and regional planning and management.
- Thorough knowledge of applicable federal and state laws and regulations.
- Demonstrated knowledge of the operation of local governments and their special physical, environmental and planning problems and needs with experience in regional, comprehensive and environmental planning.
- General knowledge of the application of computer hardware and software, including Geographic Information Systems, to regional planning problems and opportunities.
- Ability to develop and manage program budget.
- Ability to facilitate consensus building among representatives of diverse groups.



Education & Experience

- Graduation from an accredited college or university supplemented by a Master's Degree in Planning or related field, with a concentration in comprehensive, regional and environmental planning.
- Considerable professional and managerial experience in the program areas.
- Professional certification or registration desirable.
- Bachelor's degree with significant, relevant professional experience will be considered in lieu of a Master's degree.

To Apply

To be considered, applicants must submit a letter of interest and resume to Kelli Arledge, Deputy Executive Director, at karledge@hrpdcva.gov, or mail documents to:

Kelli E. Arledge
 Deputy Executive Director
 Hampton Roads PDC
 723 Woodlake Drive
 Chesapeake, VA 23320

About Hampton Roads

The Hampton Roads area is located in southeastern Virginia where the Atlantic Ocean meets the Chesapeake Bay. The region's land area covers approximately 2,907 square miles and includes an extensive system of waterways including the Intercoastal Waterway and the James, York, Nansemond and Elizabeth Rivers. Hampton Roads is rich in cultural treasures, reflecting the diversity of its communities and a variety of annual festivals celebrate the heritage of the region. History, music, drama, and art can also be found in a multitude of theaters and museums in the area. Norfolk is recognized as the Arts capital of Virginia, and is the home city for the Virginia Symphony, Virginia Ballet, Virginia Opera and the Commonwealth Theatre Company. The NorVa Theater, a downtown concert venue, offers concerts featuring national touring acts and well-known artists. The City of Virginia Beach is the number one vacation destination in Virginia. The City's three-mile boardwalk is only part of what makes Virginia Beach attractive to

Benefits

The HRPDC provides a complete package of benefits as part of your compensation package. Benefits for full-time employees include:

- Medical
- Dental
- Vision
- Life Insurance
- Virginia Retirement System with Associated Benefits
- Paid Time Off
- Paid Holidays
- Family Medical Leave
- Bereavement Leave
- Civil Leave
- Military Leave
- Flexible Work Schedules
- Flexible Spending Accounts

locals and visitors alike. From Croatan Beach to the south all the way to the North End beaches, Virginia Beach reveals its vibrancy and laid-back beach vibe, all wrapped up in a sprawling, park-like setting. The Mariner's Museum in Newport News is one of the most famous and complete maritime museums in the world. Also located in Newport News is the Virginia War Museum, featuring the largest collection of war relics and historical records in the United States. Nauticus, the National Maritime Center, is located on the downtown Norfolk waterfront and is home to the Battleship Wisconsin. Williamsburg and James City County offer a wide range of activities and historic destinations. Facilities located along the James and York Rivers offer a variety of activities that include boating, fishing, camping, biking, and tennis. Washington, D.C. is 200 miles to the north, and Richmond, the state capital, is located 100 miles to the west.