

**EMPLOYMENT OPPORTUNITY**  
Gates County, North Carolina

Assistant County Manager – The primary purpose of this position is to serve as second in command to the County Manager in carrying out the administrative functions of the County. Coordinates and evaluates the operations and projects of various County departments and programs and supervises staff. As a member of the County Administration, the Assistant Manager provides assistance and support to the County Manager in making decisions and recommendations regarding the overall operations of the County and reports to the County Manager.

Requires a bachelor's degree; master's preferred in Public Administration, Business Administration, or a related field from an accredited college or university. The candidate must have five or more years of progressively responsible administrative experience as a department head or at a management level in local government. An equivalent combination of education, training, and experience which demonstrates the required knowledge, skills and abilities to perform the duties of the position will be considered.

Valid NC driver's license is required. Willingness to establish residency in Gates County. Annual Salary Range \$ 68,990 – 106,935

Complete job description and County Application can be found on the Gates County website. Submit letter of interest, resume, and work-related references along with a completed County Application in confidence to: Christy Byrum, PO Box 148, Gatesville, NC 27938; (252) 357-2411 Ext. 01005. Position is open until filled, Review of applications will begin ongoing.. Gates County is an equal opportunity employer.