

**Carroll County, VA**  
**Seeking**  
**Lieutenant / Shift Supervisor**



**General Definition of Work**

Performs difficult skilled technical work serving as shift supervisor, responding to fires and emergency medical service calls, performing fire suppression, emergency medical response and related duties, maintaining station and equipment, participating in continual training, responsible for scheduling regular shift training, and related work as apparent or assigned. Work is performed under the limited supervision of the Assistant Chief. Continuous supervision is exercised over assigned shift personnel.

**Essential Functions**

- Responds to alarms and assists in the suppression of fires, including rescue, entry, ventilating, salvage work and first response emergency situations; provides basic life support service; performs detailed subjective and objective patient assessments within established protocols, stabilization, and treatment; coordinates emergency care procedures with physician; prepares and maintains daily operations logs and incident report records.
- Serves as shift commander; assigns and directs work of shift personnel; trains, coaches, and counsels the work of assigned personnel; develops staff schedules; inspects the work of and evaluates performance of assigned personnel; recommends rewards, transfers, suspensions, and terminations; approves time sheets and leave requests.
- Maintains inventory of and orders supplies, and staff uniforms and other duties as assigned.
- Drives and/or operates various medical and fire apparatus; assists with hazardous materials incidents.
- Performs cleanup and overhaul work; performs water rescue-basic (shore based) response, vehicle rescue and assists with pre-incident, pre-planning operations.
- Assists in maintaining fire apparatus, ambulances and equipment and cleaning station and grounds; ensures that emergency vehicles are completely stocked and in good running order.
- Inspects, cleans, and maintains fire hose, pumps, hydrants and related equipment.
- Presents programs to the community on safety, medical and fire prevention topics.
- Prepares fire awareness kits for area schools; teaches safety awareness classes to students.
- Provides public service including sports stand-by and blood pressure checks.
- Participates in continual training and instruction program by individual study of technical material and attendance at scheduled drills and classes; assists with scheduling of and/or conducts shift training when required.

**Education and Experience**

High school diploma or GED and considerable experience in emergency services including experience as a firefighter and emergency medical technician/ paramedic level including some supervisory experience, or equivalent combination of education and experience.

**Special Requirements**

- Possession of Emergency Medical Technician – Advanced (or higher), CPR Instructor and Firefighter II certifications.
- Possession of or ability to acquire certification of VDFP Instructor I and Fire Officer I within two years of appointment/promotion. \*\*Submit a career development track for obtaining paramedic certification within 3 years of appointment/promotion.
- Valid driver's license in the Commonwealth of Virginia.

Visit [www.carrollcountyva.gov/employment](http://www.carrollcountyva.gov/employment) for information on how to apply.