



MONTGOMERY COUNTY VIRGINIA

EST. 1776

INTERN/PUBLIC INFORMATION OFFICE (SPRING SEMESTER)

Montgomery County Government Center

#11172022-1

Montgomery County's Public Information Office seeks spring semester Intern 10-12 hours per week to assist with photography, social media, and other duties. Paid internship, \$15/hour and flexible hours during the regular work week. This internship will work under the Multimedia Producer and is supervised by the Public Information Director from the Government Center location at 755 Roanoke St., Christiansburg, Virginia.

Position requires a person with strong communication and organizational skills who can work collaboratively with county staff in a team environment, as well as independently. Previous experience with photography, editing, and relevant software preferred. Requires high school education and demonstrated proficiency in the use of Microsoft Office, including Word, Excel, and Outlook.

Applications must be submitted along with a resume, cover letter, and link to an online portfolio. Interested candidates must apply by **5:00 PM, Friday, December 2, 2022**, to be considered. Online application available at <http://www.montgomerycountyva.gov/hr>. For more information or to request application assistance for disabilities, contact Human Resources at (540) 394-2007.

Montgomery County, VA is committed to the principles of diversity and, in that spirit, seeks a broad spectrum of candidates including women, minorities, persons with disabilities, and veterans. As an Equal Opportunity Employer and certified Virginia Values Veterans (V3) organization, we are dedicated to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/gender/orientation, national origin, disability or protected veteran status.

