

**Water Resources Program Manager**  
**Facilities & Environmental Services**

Full-Time, 12 months

Exempt, Pay Grade 19

VRS-Eligible, Benefits-Eligible

**Water Resources Program Manager**

Performs complex professional, supervisory, and administrative work overseeing water resource management programs to support County water resource protection goals and to comply with federal and state mandates. The primary responsibilities of this position are to ensure that public and private water resources infrastructure – including stormwater management facilities, conveyance infrastructure, and dams – is properly maintained, repaired, and improved and to contribute to pollution reduction initiatives. This is done through overseeing inspection, assessment, and maintenance programs, implementing capital improvements, and supervising inspection staff.

**The Expectations**

Essential functions and responsibilities of the **Water Resources Program Manager** include, but are not limited to, the following:

- Ensures that public and private stormwater management facilities are operated and maintained in compliance with the Virginia Stormwater Management Program (VSMP) and the County's Municipal Separate Storm Sewer System (MS4) permit, through overseeing a program of routine inspections and compliance enforcement and providing quality control of public facility maintenance
- Oversees non-routine maintenance and repairs of County-operated stormwater facilities and conveyance infrastructure, including structural repairs, access improvements, erosion control, sediment removal, and vegetation enhancements through developing project strategies and concepts, managing engineering consultants, and supervising contractor work
- Maintains compliance with State dam safety requirements through performing dam inspections at County-operated dams, preparing and submitting reports, and managing repairs and improvements, as needed
- Oversees the management of drainage conveyance infrastructure through the assessment of community drainage issues, determination of responsibility, identification of solutions, and the implementation of maintenance and repairs
- Contributes to developing and implementing strategies to meet pollutant discharge reductions as mandated by the MS4 Program and to address impairments of the Chesapeake Bay and local waters and assists in the planning, design, and management of capital projects and practices to address TMDL pollution reduction requirements and natural resource protection goals
- Assists the chief and others to develop strategic plans, devise and implement new initiatives, improve processes and procedures, prepare operating and capital budgets, and apply for and manage grants
- Utilizes information management systems to properly collect data, document outcomes, and track key metrics
- Provides expertise and leadership to other County offices, the development community, and the general public regarding infrastructure and water resource matters

## **THE QUALIFICATIONS**

### ***Education and Experience***

Any combination of education and experience equivalent to graduation from an accredited college or university with major work in civil engineering, construction management, landscape architecture, environmental science, or the equivalent and at least five years of experience in professional work related to engineering, construction, or project management including any supervisory experience. Subsurface construction experience is desirable. Registration as a professional engineer is desirable.

### ***Knowledge, Skills and Abilities***

Thorough knowledge of the principles and practices of stormwater management, erosion and sediment control, and construction management related to water resources; thorough knowledge of modern methods and techniques as applied to the design, construction, and maintenance of public improvements; general knowledge of land surveying; ability to effectively manage and motivate subordinate personnel; ability to establish and maintain effective working relationships with County officials, employees, and community members; ability to express ideas clearly and concisely, orally and in writing; ability to manage information and prepare reports. Proficiency with GIS and data management systems is preferred.

## **THE PHYSICAL CONDITIONS AND NATURE OF WORK CONTACTS**

Mix of office work (~75%) and field work (~25%). Field work may require walking over difficult terrain, lifting and carrying moderate weight (up to 40 lbs.), and exposure to adverse weather conditions. Occasional operation of a vehicle and use of field measurement equipment is also required. Tasks require consistent alertness to avoid potentially hazardous conditions. Regular contact with the public, staff, developers, and design professionals while using judgment, tact, and interpretation skills to resolve complex issues.

## **THE SALARY RANGE**

The hiring range for this position is \$64,551 - \$84,885 per year. Starting offer is based on applicable education beyond minimum requirements and internal equity. The position also provides excellent benefits including 12 paid holidays, paid vacation and sick leave, health insurance options with employer contribution, employer-paid life insurance, VRS retirement, and continuing education/training opportunities. This is a full time, FLSA exempt position. *Internal candidates will receive pay adjustments in accordance with Local Government Personnel Policy, §P-60.*

**DEADLINE FOR APPLICATIONS:** Position open until Tuesday.

### **Virginia Values Veterans**

Albemarle County is a Certified V3 organization.

### **EOE/EEO**

Albemarle County is an equal employment opportunity employer, and does not discriminate against any group or individual on the basis of race, color, religion, sex, sexual orientation, national origin, age or disability in regards to any aspect of employment policy and practice: recruitment, testing, selection, assignment, pay, conditions of work, training, leave, overtime, promotion, discipline, demotion, and separation.