

CITY OF HARRISONBURG
invites applications for the position of:

Pool Operator

An Equal Opportunity Employer

SALARY:

<u>Hourly</u>	<u>Biweekly</u>	<u>Monthly</u>	<u>Annually</u>
\$18.64 - \$21.44	\$1,491.20 - \$1,715.20	\$3,230.93 - \$3,716.27	\$38,771.20 - \$44,595.20

OPENING DATE: 08/25/22

CLOSING DATE: Continuous

DESCRIPTION:



Are you seeking a challenging yet rewarding opportunity that allows you to utilize your aquatics-related certifications to oversee pool maintenance? If so, consider applying for the City of Harrisonburg Parks and Recreation Department's Pool Operator position!

The Pool Operator is a full-time position with a preferred hiring range of \$18.64 - \$21.44 per hour (equivalent to \$38,771 - \$44,595 annually). The ideal candidate for this leadership position will perform a variety of duties related to the operations and maintenance of an aquatic facility for the community while maintaining a culture of professionalism and respect at all levels.

As a Pool Operator, you'll:

- Supervise and train lifeguards and pool staff involved in the operation and maintenance of a municipal swimming facility;
- Perform lifeguarding and instructional duties as required;
- Plan and direct maintenance activities of staff, including assigning maintenance tasks;
- Prepare a variety of documents, including purchase requisitions for supplies, weekly participation reports, staff schedules, and approval of leave request forms;
- Conduct staff meetings to disseminate information on future program schedules;
- Assist in evaluating the work performance of employees, including conducting disciplinary action on employees as needed;
- Ensure instruction programs are properly conducted;
- Perform a variety of customer service tasks, such as meeting and greeting patrons, resolving conflicts, and explaining pool rules, regulations, and policies;
- Prepare for and coordinate special events held at the pool with other divisions, departments, or agencies;
- Perform related tasks as required.

The ideal candidate for this position will have a variety of knowledge, skills, and abilities as [listed in the class specification](#).

Minimum Requirements:

- Associate's/Technical degree with coursework in Aquatics Management, Parks and Recreation Administration, or related field and moderate (1-3 years) experience supervising a community swimming facility including some supervisory experience. An equivalent combination of education and experience may be used to meet this requirement.
- Valid driver's license.
- Availability to work a highly flexible schedule including nights, weekends, and holidays.
- Possession of the following certifications within the timelines specified:
 - American Red Cross Lifeguarding, CPR-PR, and First Aid at time of hire.
 - Certified Pool Operator License or Aquatic Facility Operator License within six (6) months of hire date.
 - Water Safety Instructor and Lifeguard Training Instructor Certification required within one (1) year of hire date.
- [Click here to view the physical requirements of this position.](#)

The selected candidate for this position will be subject to the following screenings and must receive satisfactory results:

- Criminal Background Investigation;
- Drug Screening; and
- DMV Driving Record Review.

This position is subject to random alcohol and controlled substances screenings due to the safety-sensitive nature of the duties.

To Apply: In order to be considered, all candidates must submit a complete City of Harrisonburg online employment application, to include previous work experience and education history. This position may close at any time after 10 calendar days. (posted 08/25/2022)

The City provides an excellent benefits package including health insurance, retirement (VRS & MissionSquare), life insurance, paid leave and holidays.

All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, national origin, disability or veteran status.

The City of Harrisonburg is an Equal Opportunity Employer.

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.harrisonburgva.gov/employment>

Job #5404 - (Aug 2022)
POOL OPERATOR
CM

OUR OFFICE IS LOCATED AT:
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