



King and Queen County

Founded 1691 in Virginia

COUNTY ATTORNEY KING AND QUEEN COUNTY, VIRGINIA

King and Queen County is seeking qualified candidates for the position of County Attorney. This is a full-time position.

The County Attorney provides legal advice to the County Board of Supervisors, County Boards, Commissions, Authorities, the County Administrator and the County Departments. The County Attorney attends meetings of public bodies and provides legal guidance to them. The County Attorney is responsible for drafting contracts, leases, deeds, purchase agreements, ordinances, resolutions, policies, FOIA responses and other legal documents. The County Attorney provides legal advice on employment law, grants compliance and the applicability of constitutional, statutory and regulatory provisions to local governance and administration.

The County Attorney represents the County in civil court on a variety of issues including defending the County in actions taken against it and initiating cases to enforce County ordinances and actions.

The ideal candidate is a proven leader and professional who has strong interpersonal and communication skills, demonstrated experience in local government law (including land use and zoning) excellent research and writing skills and the ability to analyze and apply complex legal issues.

At the time of application, applicants must have a Juris Doctor degree, be a member of the Virginia State Bar, and have at least 5 years of experience in the practice of law. Strong preference is given to candidates with Virginia local government law, land use and litigation experience. Salary is commensurate with experience. The County is a participant in the Virginia Retirement System and offers Health, Dental and Vision Insurance.

Candidates should submit a cover letter and resume with references to Tina Ammons, Deputy Clerk to the Board at tammons@kingandqueenco.net or by mail to PO Box 177 King and Queen Va., 23085. Applications will be accepted until the position is filled.