

Community Services Board
Behavioral Health and Wellness Specialist (CD)
Salary: \$45,604.35 - \$61,567.00 Annually

Hanover County Community Services Board (HCCSB) is seeking a Behavioral Health and Wellness Specialist passionate about substance use prevention, mental health promotion, and community outreach. The preferred candidate will be bilingual, both written and spoken, in Spanish and English.

At Hanover County CSB, we are committed to providing trauma-informed, recovery-oriented, and person-centered services. This position offers opportunities for telework.

General Description: This is a professional position. The incumbent performs complex tasks related to the provision of behavioral health and wellness programming across the life span and for targeted populations. This includes the ability to monitor community level risk and protective factors related to both substance use and mental health; the provision of consultation and training to community groups; and the facilitation of evidence-based curricula for youth and/or adults.

Organization: The Behavioral Health Wellness Specialist is part of Hanover County's Career Development Program (CD). The Behavioral Health and Wellness position has three (3) levels: Behavioral Health Wellness Specialist I, II, and III. Incumbents report to the Coordinator of Behavioral Health and Wellness Services.

Essential Functions – Behavioral Health Wellness Specialist I

- Collaborates with other partners in designing community-based behavioral health and wellness programming.
- Implements prevention programming and community education.
- Facilitates skill-building/wellness groups with youth and/or adults.
- Provides staff support for youth leadership coalitions (alternative programming).
- Assesses and refers youth/adults in need of additional support services.
- Provides oversight to prevention specialists, interns and volunteers.
- Participates in workshops related to Evidence Based Programs (EBP) as deemed necessary and as required by the Virginia Department of Behavioral Health and Development Services (DBHDS).
- Prepares documentation as needed.
- Performs other work as assigned.

Essential Functions – Behavioral Health Wellness Specialist II

- Participates in community coalition work; leads coalition committees and/or serves as a community resource in a related project area.
- Serves as lead facilitator for workshops and skill building groups.
- Develops environmental prevention strategies and community-based partnerships.
- Understands stakeholders' needs related to addressing risk and resiliency and responds accordingly; provides direct consultation to parents and families to promote resiliency and reduce risk.
- Implements and evaluates environmental strategies aimed at influencing community conditions, standards, institutions, systems and policies to support families and individuals with behavioral health issues.
- Develops social media and marketing strategies that help raise awareness, promote healthy norms and behaviors, and support policy changes related to behavioral health wellness.
- Compiles statistical summaries of participant data and program evaluation; completes documentation within the Performance Based Prevention System (PBPS) data collection system.
- Prepares documentation as needed.
- Performs other work as assigned.

Essential Functions – Behavioral Health Wellness Specialist III

- Works with stakeholders to develop and implement individualized behavioral health wellness programming.
- Utilizes needs assessment data to inform decision-making and program design for targeted populations.
- Demonstrates and supports team dynamics, team building strategies, conflict resolution/shared decision-making.
- Serves as lead staff responsible for supporting/enhancing existing coalitions and/or community groups focused on population-level behavioral health wellness.
- Serves as the lead staff on projects; implements sound project management and initiates improvements to processes as needed.
- Completes required Master Trainer/Train-the-Trainer certifications related to Evidence Based Programs (EBP) and provides community-based trainings on EBPs.
- Develops community needs assessment, data analysis and program evaluation reports.
- Serves as lead staff responsible for supporting/enhancing existing coalitions/groups focused on community wellness to ensure a diverse partnership base responsible for planning, decision-making and implementation of programs, practices and strategies.
- Manages grant initiatives and budgets.
- Works collaboratively with partners to leverage resources to support and successfully implement behavioral health and wellness initiatives.
- Performs other work as assigned.

Working Conditions

A. Hazards

- None known

A. Environment

- Office
- Field – May work in community/neighborhood settings. May transport program participants

A. Physical Effort

- Occasional lifting of objects weighing 10 pounds or less
- Frequent walking when in the field

A. Non-exempt

Knowledge, Skills, and Abilities: Knowledge of behavioral health wellness principles as they apply to targeted populations including: knowledge of child/adolescent development; youth and family programming; youth engagement; risk and resiliency; Adverse Childhood Experiences/Trauma; suicide prevention; youth leadership and effective facilitation skills. Requires the ability to establish and maintain effective working relationships and to maintain confidentiality. Effective oral and written communication skills.

Education, Experience and Training: Bachelor's degree required, preferably in a related field, with at least two years related experience and/or training (to include, but not limited to child/adolescent development, youth engagement, Adverse Childhood Experiences/trauma). Education, experience and training beyond minimum will be considered for placement on Career Development Ladder.

Special Conditions:

- Criminal Records Check, including fingerprinting
- Valid Commonwealth of Virginia Driver's License
- CPS (Child Protective Services) Check

- TB Test
- Twelve month probationary period
- Work schedule includes nights and weekends

For more information and to apply, please visit www.hanovercountyjobs.com