CITY OF WINCHESTER
invites applications for the position of:

Family Services Specialist

**SALARY:** $46,654.40 - $58,905.60 Annually

**OPENING DATE:** 06/14/22

**CLOSING DATE:** 08/12/22 05:00 PM

**DESCRIPTION:**

Now Offering Hiring Bonus - $2,500!

Are you looking for a rewarding career in human services? Do you enjoy getting out into the community and working directly with children and families? As a Family Services Specialist with the Winchester Department of Social Services, you will have the opportunity to work with children and their families to make their homes safe and a place where children can thrive.

**WE’D LOVE TO HEAR FROM YOU IF YOU:**
- Are you motivated by helping families overcome life challenges
- Respond well to the unexpected and are able to roll with the punches
- Have a positive attitude and are resilient in the face of challenges
- Are a natural problem-solver and excel at working through tricky situations
- Enjoy working as part of a team
- Are proactive and persistent -- whatever it takes to get the job done!
- Are organized and able to keep up with documentation and paperwork

**WHAT WE OFFER:**
- Competitive benefits package - see more at https://www.winchesterva.gov/human-resources
Tight-knit team atmosphere
Extensive training and shadowing opportunities
Consistent coaching and mentorship on the job

DUTIES, RESPONSIBILITIES, MISCELLANEOUS INFORMATION:

IN THIS ROLE, YOU WILL:

- Assess for child safety and risk by completing assessments and investigations, developing and monitoring safety plans, and providing ongoing services.
- Schedule and attend home visits in order to ensure the safety of the children and family.
- Assess for service needs, coordinate referrals, and encourage participation in services to enhance parenting skills and family functioning.
- Engage and support families through collaborative family partnership meetings.
- Prepare court reports, affidavits and testify in court.
- Complete required documentation in a timely manner, in accordance with state and local policy.

QUALIFICATIONS/CERTIFICATIONS:

- Bachelor's Degree in a Human Services field, or a Bachelor's Degree in any field with two years of related experience in Social Work.
- Within 90 days of employment, you must have a driving commute within a one-hour time frame of the City of Winchester limits.

JOB POSTING STATEMENT:

BEFORE YOU APPLY:

Check to make sure you’re a good fit by doing the following two things:
- View the realistic job preview for this position: https://youtu.be/e-fPuybcOpQ
- Complete this assessment tool. You will be asked to bring your ratings total if contacted for an interview: https://bit.ly/3enjAnP

APPLICATIONS MAY BE FILED ONLINE AT:
http://www.winchesterva.gov
15 N. Cameron Street
Winchester, VA 22601
540-667-1815

Position #00816
FAMILY SERVICES SPECIALIST
Family Services Specialist Supplemental Questionnaire

* 1. Do you have a Bachelor's or Master's Degree in a Human Services field? (Example: Social Work, Psychology, Sociology, Counseling)
   - Yes
   - No

* 2. If no, do you have a Bachelor's or Master's Degree in another field of study?
   - Yes
   - No
   - n/a - Bachelor's/Master's Degree in Human Services field

* 3. Which best describes your related work experience in social work, counseling, or family and child development?
   - No Experience
   - 1 Year or Less
   - 2-3 Years Experience
   - 4-5 Years Experience
   - 6+ Years Experience

* 4. Did you complete the self assessment prior to applying for this position? (Please note: your self assessment results will be requested if you are selected for an interview).
   - Yes
   - No

* 5. What is one thing you learned from watching the Family Services Specialist realistic job preview?

* Required Question